

## **Documents, Inspections & Final CO Requirements Needed for BUILDING Applications/Permits:**

All applications must include Contractor License, Workman's Comp Certificate/or Affidavit

### **New House:**

- Approval from Health, Zoning, Inland Wetlands
- Bond submitted to Department of Public Works for driveway curb cut (town road) or State approval (state road)
- 2 Complete sets of paper drawings and .pdf copies of all documents to include -  
Foundation plan  
Floor plans  
Wall cuts from bottom of foundation to roof - Framing dimensions and sizes  
Elevations - Front, rear and side views
- Miscellaneous information - Insulation, roofing and windows description
- Separate plumbing, electrical and HVAC applications

### **Addition/Second Floor:**

- Approval from Health, Zoning, Inland Wetlands
- 2 Complete sets of paper drawings and .pdf copies of all documents to include -  
Foundation plan  
Floor plans  
Wall cuts from bottom of foundation to roof - Framing dimensions and sizes  
Elevations - Front, rear and side views
- Miscellaneous information - Insulation, roofing and windows description
- Separate plumbing, electrical and HVAC applications

### **Garage:**

- Approval from Health, Zoning, Inland Wetlands
- 2 Complete sets of paper drawings and .pdf copies of all documents to include -  
Foundation plan  
Floor plans  
Wall cuts from bottom of foundation to roof - Framing dimensions and sizes  
Elevations - Front, rear and side views
- Miscellaneous information - Insulation, roofing and windows description
- Separate plumbing, electrical and HVAC applications

### **Accessory Building:**

- If your accessory building is **200 square feet or less**, you do **not** need a building permit. If your accessory structure is **greater than 200 square feet**, a building permit is required. The process and requirements are the same or similar to the requirements for a garage.
- Zoning and Health approvals are required for any size accessory structure. Contact them for process and fees.

### **Deck:**

- Approval from Health, Zoning, Inland Wetlands
- Wall cut illustrating attachment to house
- Floor plan showing dimensions of deck
- Framing plans
- Sono-tube locations

**Bathroom:**

- Floor plans – existing and proposed views
- Separate plumbing, electrical and HVAC applications

**Remove a wall:**

- Floor plan – existing and proposed layouts
- If load bearing wall, submit size of replacement carrying beam with application - (lumberyard should be able to provide information on what you need)

**Required Inspections: Not all may apply to your project**

Footings before they are poured

Foundation Wall Rebar (must submit concrete affidavit)

Waterproofing/Coating along with footing drains as required

Sheathing Inspection before Exterior Wrap

Vapor Barrier for Concrete Slabs/Radon stand pipe

Rough Electric, Rough Plumbing, Rough HVAC, Gas Piping

Structural Framing

Insulation Inspection

Other as Requested

Final Inspection

**Deck Inspections:**

Footings with forms in place – Including pier pads and rebar (prior to concrete placement)

Structural framing, with flashings installed – No Decking installed

Final Inspection

**Final CO Checklist:**

- Permit to Discharge – Health Department, Rebecca Drew, R.S. - [RDrew@crahd.net](mailto:RDrew@crahd.net)
- As-built (including underground tanks, utilities & Zoning Data Table) Email to [KKing@clintonct.org](mailto:KKing@clintonct.org)

**Building Department**

- Blower Door
- RES Check or Equal
- Duct Leakage
- Water Test & Radon (well water only)
- Concrete Affidavit
- Engineered Lumber Certificates
- Equipment Manuals On-site
- Energy/Insulation Info at Panel
- Elevation Certificate for Finished Construction in a Flood Zone