

MINUTES  
SAFETY COMMITTEE  
December 3, 2020

PRESENT: Chief DeMaio, Captain Jakober, Todd Hajek, Michael Neff, David Melillo

Guest: Ryan Wells (Risk Management Consultant – H.D. Segur)

The meeting was called to order at 10:04 a.m.

Minutes of September 3, 2020:

- A motion was made by T. Hajek, seconded by D. Melillo to approve the minutes of September 3, 2020 as submitted. The motion carried unanimously.

Introduction of Ryan Wells, Risk Management Consultant – H.D. Segur:

- An independent safety consultant working with private companies and municipalities
- Explained the services and training provided
  - Training provided in person and virtually
- Can review, provide samples, create drafts and write-ups of policies and procedures

Overview of Claims:

- Had a total of 50 claims submitted in 2020
  - 37 were COVID exposures
  - 13 were non-COVID related injuries
  - 8 were from the Police Department – minor injuries with no loss of time
  - 3 were from the Fire Department – minor injuries with no loss of time
  - 2 were from DPW – minor injuries with no loss of time

Department Reports:

Police Department:

- The Police Department is only responding to life threatening or high priority medical calls
- The COVID numbers are increasing with more people in town testing positive

Fire Department:

- Number of COVID positive cases is increasing largely due to the increase in testing
  - Members' test results are taking up to 14 days to get
- Members have been exposed; however, no loss of time experienced
- Members' uniforms will include new boots with artic grips which should eliminate slips on ice
- Testing for COVID and time it takes to get results was discussed
- The length of time needed for a person to quarantine was discussed
  - Clinton departments are staying with the CT state recommendation
- The Fire Department members are doing well by following rules, wearing masks, limiting the number of people responding to calls and having dispatch screen for positive COVID patients prior to dispatching

Social Services:

- Their department is a low risk for accidents
- Employees are being careful, limiting contact
- They will be doing the toy drive

DPW:

- DPW employees are doing good
- They will be out salting the roads
- Focusing on reducing clutter, making appropriate storage, thus reducing trips and falls
- R. Wells will go through the DPW facility to evaluate and advise
  - R. Wells will also be tasked with reviewing the safety manual

Overview – COVID-19: Situation Report and Safety Precautions:

- Reported on the number of active COVID cases in town
- If a department needs PPE, M. Neff has some available

Old Business:

- Inspections and drills were conducted at the schools
- COVID training to some staff members was provided

New Business:

- The 2021 meeting calendar is as follows:
  - Thursday, March 4, 2021 – 10 a.m.
  - Thursday, June 3, 2021 – 10 a.m.
  - Thursday, September 2, 2021 – 10 a.m.
  - Thursday, December 2, 2021 – 10 a.m.

The meeting was adjourned 10:30 a.m.

Respectfully submitted,

Wendy McDermott  
Clerk