

Town of Clinton  
54 East Main Street  
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes  
Wednesday, November 01, 2023  
Town Hall Green Room**

In Attendance: Acting Chairman Carol Walter, Chris Aniskovich (arrived at 8:34 AM) Dennis Donovan, Tom Hollinger, Carrie Allen, Hank Teskey and Chris Passante  
Also participated: Karl Kilduff, Town Manager

C. Walter called the meeting to order at 8:00 AM. The council stood for the pledge of allegiance.

**VISITORS**

Tom Shultz spoke in favor of appointing Mary Jane Engle to the Human Rights Committee.

**APPROVAL OF MINUTES – OCTOBER 18, 2023**

H. Teskey made a motion, seconded by D. Donovan to approve the minutes from October 18, 2023. The motion was unanimously approved.

**APPOINTMENTS/REAPPOINTMENTS**

T. Hollinger made a motion, seconded by D. Donovan to appoint Mary Jane Engle to the Human Rights Committee for a term until 7/01/2026. The motion was unanimously approved.

D. Donovan made a motion, seconded by C. Passante to appoint Adeline Terranova and Dave Smith to the Beautification Committee for a term until 6/30/2024. The motion was unanimously approved.

T. Hollinger made a motion, seconded by C. Allen to appoint Lawrence Edwards (R) from an alternate seat to a full seat for a term until 6/30/2024. The motion was unanimously approved.

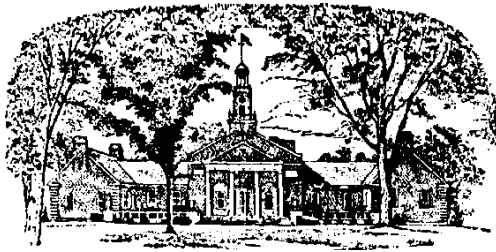
D. Donovan made a motion, seconded by C. Passante to appoint Robert Corson (R) to the Inland Wetlands Commission alternate seat for a term until 6/30/2026. The motion was unanimously approved.

**SUSTAINABLE CT BRONZE CERTIFICATION**

Brett Martin and Sue Connell presented the Town Council with the Sustainable CT Bronze Certification.

**EXTENDING AUDIT AGREEMENT FOR 1 YEAR**

The town has the option to extend the auditor's contract for 1 year due to the transition of a new finance director. The cost for the one year extension for the 2024 audit is \$63,300. T. Hollinger made a motion, seconded by C. Allen to approve extending the audit agreement for 1 year. The motion was unanimously approved.



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### **CHAIRMAN'S REPORT**

C. Walter had nothing to report on at this time.

### **TOWN MANAGER'S REPORT**

K. Kilduff reviewed his written report dated November 01, 2023

- Possible Peddling Ordinance Change – the draft ordinance is in process and will need town attorney approval before going through the process to adopt the ordinance.
- RiverCOG – America 250 – there will be more to come on a timeline, planning and potential grant funding.
- CT Water Company has a pending application filed with PURA for a proposed increase in rates. PURA has scheduled public comment hearings in November and December.
- Fire Boat first installment payment for the boat design will be paid for from the reserve account. The council will need to approve a special appropriation to fund the boat since it was not in the budget.
- The town received another OPIOD Settlement. The settlement money will be used to purchase extra Narcan.
- Early Voting – Kilduff met with the registrars to talk about early voting and the impact on town hall. The town will receive \$10,500 from the state to offset cost but it's estimated to cost more.
- The council will need to schedule a special meeting to discuss Pierson School.

### **COUNCIL DISCUSSION**

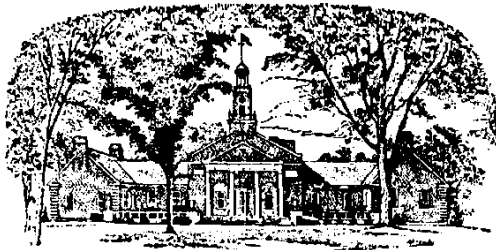
C. Passante spoke about the increase in carjackings and car thefts in the state by minors. North Branford Town Council passed a resolution urging action by state government for stronger laws. North Branford is looking for support from surrounding towns. Passante will contact North Branford for a copy of the resolution.

The council set a meeting for Monday, November 6<sup>th</sup> at 6pm to meet in executive session and talk about Pierson. The council discussed the process for Pierson going forward. C. Walter made a motion, seconded by T. Hollinger to schedule a meeting for Monday, November 6<sup>th</sup> at 6:00 PM to go into executive session for personnel and real estate. The motion was unanimously approved.

C. Walter talked about the advantages of hiring a Human Resource Director. C. Walter will recommended adding this to the budget for next fiscal year.

### **TOWN COUNCIL COMMITTEE LIAISON REPORTS**

The council had nothing to report on at this time.



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**EXECUTIVE SESSION – PERSONNEL, PURSUANT TO CGS 1-200(6) (A)**

H. Teskey made a motion, seconded by C. Passante to go into executive session at 8:50 AM and invite K. Kilduff and M. Schettino. The motion was unanimously approved. The council came out of executive session at 8:57 AM.

**RATIFY APPOINTMENT OF PUBLIC WORKS TRUCK DRIVER**

C. Passante made a motion, seconded by H. Teskey to ratify the appointment of a Public Works Truck Driver. The motion was unanimously approved.

**ADJOURN**

C. Allen made a motion, seconded by C. Passante and unanimously adjourned the meeting 8:58 AM.

Respectfully submitted,

Mary Schettino  
Executive Assistant  
Town Manager

## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: November 1, 2023

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- Possible Peddling Ordinance Change – With the Council's feedback, I am drafting an ordinance revision to run past the Town Attorney for approval. Afterwards, it can be brought to the Council for consideration and follow the process to adopt an ordinance.

### 2. River COG

The River COG met on October 25, 2023. Highlights of the meeting of interest to Clinton included:

- America 250 – A presentation was made regarding the State's America 250 planning. Aside from encouraging towns to have their own committees, the potential for grant funding was also described. It is anticipated that grants may be available in 2024 to support event planning and 2025 for implementation grants. The source of funds and amounts are unclear at this point.
- HUD Housing Grant – The COG will be applying to HUD for a grant that will aid the region in planning for affordable housing by helping towns identify possible locations. The scope of the grant is meant to build off of the regional (and local) affordable housing plan.
- Legislative Agenda – The COG is planning its legislative agenda and a meeting to discuss regional legislative issues with representatives and senators from the region. Since the upcoming session is the short session, all of the bills will need to be "committee bills" which means action by individual legislators need to work through the different State legislative committees to be raised. Early engagement could help the region position issues and topics in committee bills.

### 3. CCM Legislative Committee

The Connecticut Conference of Municipalities Legislative Committee will meet again toward the end of November.

### 4. Miscellaneous:

- Town Hall Charging Station – The replacement charging station at Town Hall has been installed. The configuration of the system and payment processing are being worked on. The new station was partially funded by ARPA and a grant from Eversource. The last unit was half off-line, so this provides an improvement to service. There will also be a charge to use the charger.

- Library Interior Design RFP – The Request for Proposals seeking architects that could assist in interior planning and design studies of the library is completed. It will be out for 4 weeks for architect responses. Given the timing of the holidays and reviews of RFP responses, I would guess that this would come to the Council for a decision in December. I am uncertain if the Council plans to appoint a building committee or similar group at this point.
- Union Contract Negotiations – Negotiations remain on-going with the Police Union as the last union contract to be settled.
- Hiring – Human Resource issues continue to dominate a lot of my time in an effort to fill vacancies. It is likely to remain an on-going concern to find and evaluate candidates to fill our available vacancies.