

SCHOOL ROOFING PROJECT COMMITTEE
SPECIAL MEETING MINUTES

Tuesday, October 27, 2020
10:00 AM

Clinton Town Hall
Rose Room
54 E Main Street
Clinton, CT 06413

Present: Michael Hornyak; Dennis Donovan; Jack Scherban; William Watkins, Assistant Director of Public Works; Gonzalo Carrion, Director of Buildings & Grounds; Maryann O'Donnell, Superintendent of Schools

Guests: Karl Kilduff, Town Manager; Paul Jorgensen and John Tuz from Silver Petrucelli & Associates

1. Call to Order

The meeting was called to order at 10:00 AM.

2. Approval of Minutes – September 23, 2020

J. Scherban made a motion, seconded by D. Donovan, to approve the minutes from the meeting of September 23, 2020. Motion carried unanimously.

3. Silver Petrucelli Update

a. Joel School Metalwork Review and Possible Action

P. Jorgensen reported on the discrepancy in the metal flashing colors from the roof sections replaced in 2018 and the current sections. Generally, the architect would ask the owner to approve the color selection, but in this circumstance Silver Petrucelli gave the go ahead based upon the color notated in their files from 2018. However, their files did not match the actual metalwork color that was put up in 2018.

The cost to take down all metalwork and update to a matching color would be approximately \$82,000. Discussion centered on the committee's disappointment with checks and balances through the project. Ultimately, the committee was in agreement that they could live with the color discrepancy and spending such a large amount was not an option.

b. Joel School Skylights Review and Possible Action

P. Jorgensen introduced a proposal for 4 additional replacement skylights at Joel School. These skylights were not purchased in the original bid as they were omitted from the plans. Discussion centered on which party was responsible for the mistake and the importance of ensuring the plans were correct at the time of bidding.

M. O'Donnell made a motion, seconded by J. Scherban, to approve the purchase of 4 additional skylights at the cost of \$3,246.54. Motion carried unanimously.

4. Timeline for Project Closeout

P. Jorgensen reported that the Eliot School project is very close to completion with just small finishing work, walkway paths, and final clean up needed. The manufacturer will be on-site for a final inspection at the same time that Silver Petrucelli will conduct a walkthrough for the final punch list. G. Carrion will attend the walkthrough as well.

At Joel School, the metal flashing is almost done and the gas lines are being painted. There was discussion regarding the project delay and how important it is to finish this project quickly. D. Donovan suggested, and was supported by the whole committee, that Silver Petrucelli absorb the cost for the additional skylights as it was their mistake in not including them on the plans. It was stressed that the solar panel reinstallation cannot be scheduled until the project is done and that reinstallation needs to occur before snow starts to accumulate.

5. Anticipated Executive Session for Pending Claims

M. O'Donnell made a motion, seconded by G. Carrion, to enter executive session for the purchase of pending claims and to invite K. Kilduff into the discussion. Motion carried unanimously.

The committee came out of Executive Session at 11:03 AM and no action was taken.

6. General Discussion

No discussion.

7. Adjournment

M. O'Donnell made a motion, seconded by G. Carrion to adjourn the meeting at 11:04 AM. Motion carried unanimously.

Respectfully submitted by Cassie Cannamela