

WSAM COMMITTEE
OCTOBER 08, 2014
MINUTES

Present: G. Bousquet, D. Traynor, P. Traynor, P. Sengle, H. Juel and T. Fitting

The meeting was called to order at 11:00 AM.

APPROVE MINUTES

P. Sengle made a motion, seconded by H. Juel to approve the minutes from July 09, 2014. The motion was unanimously approved.

TOWN HALL ROOF MAINTENANCE CONTRACT

The town went out to bid on a two year roof maintenance contract and received two proposals. Imperial Company was the low bidder at \$8,160 a year. Silktown Roofing bid \$13,016. There is currently \$10,000 in the budget for roof maintenance. At the last meeting the committee recommended awarding the contract to Imperial Company contingent upon them coming out one time to inspect/clean out all the roof drains. If the town is pleased with their work then they will be awarded the contract. Imperial refused to come out without a contract. Bousquet called Silktown Roofing and asked if they would be willing to lower their bid. Silktown was not willing to lower their bid. Iselin Tree Experts expressed interest in the maintenance contract. Fitting recommended awarding the contract only to a contractor who is Firestone trained or it could void the warrantee. Bousquet will contact Iselin for a proposal. Fitting reported on a clogged drain in the front of the building that caused some water to leak into the tax collector's office. It caused very minimal damage. Fitting had Barrett Roofing come out and clear the drain. Fitting said he will call Barrett next month and have them come out and inspect/clean out all the roof drains. D. Traynor made a motion, seconded by P. Sengle to table awarding the contract until next month's meeting. The motion was unanimously approved.

FUNK BOILER WORKS UPDATE

Fitting updated the committee on the work done to date by Funk Boiler. The old boiler was 30 years old. The second boiler is over 20 years old. Fitting recommended have that boiler replace in six years. There was some discussion on obtaining a computer maintenance system for the building. Traynor recommended appropriating money from the bonding project to fund the new system. Fitting will ask Chuck Venter, manager of the Technology Department, to attend next month's meeting to report on the cost and function of the system.

The next building committee meeting is scheduled for November 12th.

D. Traynor made a motion, seconded by H. Juel and unanimously approved to adjourn the meeting at 11:50 AM.

Mary Schettino
Administrative Assistant