



Buildings & Grounds Subcommittee Special Meeting

Friday, October 6, 2023 10:00 AM
Superintendent's Conference Room
Administrative Offices
137 B Glenwood Road
Clinton, CT 06413

Purpose of the Buildings & Grounds Subcommittee: Reviews items related to the physical facilities of the Board of Education and is responsible for developing the Capital Expenditure Plan and presenting the request with rationale to Town officials.

Attendance Taken at 10:03 AM.

Erica Gelven: Present

Michael Hornyak: Present

1. Opening Exercises

A. Roll call

Also in Attendance: Director of Buildings and Grounds G. Carrion, Business Manager C. Dickey, Technology Director F. Rossi, and Superintendent M. O'Donnell

B. Pledge of Allegiance

All stood to recite the pledge of allegiance.

2. Review & Discussion re: 2024-25 Capital Planning

Superintendent M. O'Donnell reviewed steps that have been taken to create a Comprehensive Capital Planning Document and how needs and projects are identified by the school and the various areas considered, such as Mechanical/HVAC, Painting, Plumbing, Upgrades, Structural Upgrades, Classroom Adjustments/Improvements, Flooring, Safety, etc. She also discussed the opportunities for state grant reimbursements in the areas of HVAC and window replacement, as well as an overview of the requirements for grant application and approvals. The subcommittee will need to evaluate the projects and facility needs that fit into these categories and communicate the needs and options to the Town Council.

The subcommittee then reviewed the proposed 2024-2025 Capital Expenditure Plan requests and heard from the department leads regarding their requests and the items that are being proposed. Questions were asked and clarification was provided for several of the needs that are in the plan. Further refinement of requests and amounts will occur and a revised request will be reviewed at the next subcommittee meeting in November.

3.General Discussion

G. Carrion provided an update on the lighting project and notified the subcommittee members that a meeting will be scheduled next week with the project manager to review timeline for dimmers, timers, and programming, as well as punch lists for completion of the projects at Eliot and Joel.

4.Adjournment

Meeting adjourned at 11:37 a.m.

Respectfully submitted by M. O'Donnell