

MINUTES
PARK AND RECREATION COMMISSION
October 5, 2021

PRESENT: Chairman Joe Schettino, Commissioners Rob Stopkoski, Michael Sutyla, Greg Maher

Also present: Director Bob Potter

Guests: Peg Sherwood, Linda Konopka, Klaus Teurner, Erin Kanicki, Walter Kanicki

The meeting was called to order at 7:05 p.m.

A motion was made by R. Stopkoski, seconded by M. Sutyla to move agenda item 5a. Presentation of plans and details for the proposed Dog Park pavilion to next on the agenda. The motion carried unanimously.

New Business:

Presentation of plans and details for the proposed Dog Park pavilion:

- The Dog Park representatives presented the proposed costs for the structure, 3 yards of concrete for the concrete pad upon which to erect the pavilion and the labor to erect the pavilion
- They explained the reasons for this structure as follows:
 - Provide shade for the owners
 - Keeps the owners and pets dry
 - An improvement to the dog park and a benefit to the town
 - Extends the season of use
- The commissioners explained the following:
 - All workers installing the pavilion need to have insurance certificates
 - Discussed the upkeep or maintenance of the dog park in the future
 - All the funds needed to buy and install the pavilion have to be raised and designated as funds for the dog park pavilion prior to the start of any construction
- A suggestion was made to create a "Friends of Bailey Dog Park" to have the sufficient funds which will be needed to maintain the park in the future
 - Create a non-profit or LLC
 - It was explained that the Park and Recreation Commission does not have any control over creating a non-profit or LLC

A motion was made by R. Stopkoski, seconded by G. Maher to recess the meeting at 8:05 p.m. Motion carried unanimously.

A motion was made by R. Stopkoski, seconded by M. Sutyla to resume the meeting at 8:10 p.m. Motion carried unanimously.

Approval of minutes of August 2, 2021:

- A motion was made by M. Sutyla, seconded by R. Stopkoski to table the approval of the August 2, 2021 minutes until the next meeting. The motion carried unanimously.

Old Business:

Harry Swaun Memorial Pavilion and Plaza:

- A site plan of the Harry Swaun Memorial Plaza was submitted for review with the following changes, comments or suggestions made by the commissioners:
 - Possibly eliminate the planting bed
 - Questioned the use of concrete for the plaza rather than pavers or even leaving it with grass
 - Possibly using pavers in the bench and plaque area under the tree
- R. Potter will discuss the site plan with DPW Director Hajek

Review of Park and Recreation policies and procedures:

- A motion was made by R. Stopkoski, seconded by M. Sutyla to table the review of Park and Recreation policies and procedures. The motion carried unanimously.

Next Meeting Date:

- The next regular meeting date is Tuesday, November 9, 2021

Director's Report:

- Discussed who is responsible to ensure the game field in use will have lighting
- Field 6 is in good shape with a 4" root system
 - It will be overseeded again
 - Currently it is not in use
- The lights have not been upgraded yet
- The pump house is a stick build and will have a metal roof installed getting close to the color of the pavilion
- Budget time is coming up
 - R. Potter and J. Schettino will develop the budget and present it to the commissioners
- The Indian River Complex office building continues to follow COVID guidelines
 - No birthday parties are being allowed to use the building
- Briefly discussed the beach concession and a fee for next year
- Town Manager Kilduff asked R. Potter to prioritize the Park and Recreation proposed projects to include:
 - installation of artificial turf on Bogokus field at Peter's Park
 - Scoreboard replacement at Peter's Park
 - Press box replacement at Peter's Park
 - Restroom replacement at Peter's Park

On a motion by M. Sutyla, seconded by G. Maher, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Wendy McDermott
Clerk