

MINUTES
SAFETY COMMITTEE
September 3, 2020

PRESENT: Chief DeMaio, DPW Director T. Hajek, Park and Rec Director R. Potter, Fire Chief Manware, Human Resources Director Melillo

Absent: Emergency Management Director M. Neff, Technology Director I. Bailey, Finance Department A. Finelli, Director of Maintenance BOE G. Carrion, Town Manager K. Kilduff and CIRMA representative Stephen Pendl

The meeting was called to order at 10:06 a.m.

Minutes for meeting of June 18, 2020:

- A motion was made by T. Hajek, seconded by R. Potter to approve the minutes of June 18, 2020 as submitted. The motion carried unanimously.

Review of Claims (FFY 2020-2021):

- All claims for 2020 were distributed, reviewed and discussed
 - The majority of the 41 submissions were COVID related
 - The 9 injuries reported had no loss of time
 - Only two reported injuries in the third quarter

Overall Nature of Claims:

- This year most of the claims were COVID related
- During the fall and winter, slips and falls, both inside and outside, are more likely to occur
- Snow build up and icing conditions on the roofs and sidewalks, etc. should be reported to W. Watkins and/or custodians

Department Reports:

Fire Department - report by B. Manware:

- Three members are attending Fire Instructor II training
- The department has sufficient PPE
 - Reported the type of PPE and amount of each
 - If a department needs any PPE, contact M. Neff prior to making a purchase

Department of Public Works – report by T. Hajek:

- Down a custodian as D. Burnham retired, plus one is out with a long term injury
- DPW purchased a mister which will rotate through the town buildings
- Dispensers and bags of Purell continue to be difficult to purchase

Park and Recreation – report by R. Potter:

- Had a great beach season with no major instances there
 - The beach will close on September 7th; the bathrooms will remain open until the end of September
- The Health Director was pleased with how Clinton handled the summer programs and sports
- There will be fall soccer with only 220 participants instead of the normal 600
 - All coaches need to follow the guidelines and sign the Park and Recreation waiver
- Whether there will be basketball or not will be determined at a later date

Human Resources – report by D. Melillo:

- Youth groups were held following the Governor's guidelines
- Counseling therapy is being held inside with a mask, outside with no mask or virtually
- Staff needs First Aid and CPR refreshers

CIRMA Claimcentral System – implementation and use:

- Training on this new system will be organized for a later date

Old Business:

COVID-19 Safety practices:

- Governor Lamont extended his emergency executive orders through February 9, 2021
- People should be directed to call “211” with any concerns regarding social distancing and masks
- School will begin September 8th
 - Student’s last name (A-L) will attend school Monday and Tuesday
 - Student’s last name (M-Z) will attend school Thursday and Friday
 - On Wednesday distance learning for all students
- School fire drills and lock down protocols need to be addressed
 - Per the Fire Marshal schools have to train with the new fire drill/lock down protocols within 2 or 3 days of the beginning of school
- There will be some outside learning areas (under overhangs and tents) at Joel and Eliot
- The Fire Department will review and inspect the schools for emergency access

New Business: None

The next Safety Committee meeting is scheduled for December 3, 2020

The meeting was adjourned at 10:36 a.m.

Respectfully submitted,

Wendy McDermott
Clerk