

**SCHOOL ROOFING PROJECT COMMITTEE**  
*SPECIAL MEETING MINUTES*

Thursday, August 13, 2020  
12:00 PM  
Via Zoom Teleconference

Present: Michael Hornyak; Dennis Donovan; Jack Scherban; Gonzalo Carrion, Director of Buildings & Grounds; Maryann O'Donnell, Superintendent of Schools

Guests: Paul Jorgensen from Silver Petrucelli & Associates

**1. Call to Order**

The meeting was called to order at 12:02 PM.

**2. Review and Possible Approval of Joel Change Orders**

M. Hornyak reported that after yesterday's meeting, he and D. Donovan were able to speak with Town Manager Karl Kilduff regarding the change order and obtain advice on how the committee should proceed. Discussion ensued on the proposed options as well as timeline and financial implications. It is noted that P. Jorgensen committed additional days of oversight from Silver Petrucelli should this particular change order cause any project delays.

M. O'Donnell made a motion, seconded by J. Scherban, that the committee accept change order option #2 (adhesive only), contingent upon the contractor waiving 15% OHP listed, for a total not to exceed \$90,981.33. Motion carried unanimously.

**3. General Discussion**

M. O'Donnell reported that Business Manager Carolyn Dickey has been working on the contract side of the solar panel removal. C. Dickey has reported that legal documents have been received and forwarded to the Town Manager for review and approval.

**4. Adjournment**

J. Scherban made a motion, seconded by M. O'Donnell to adjourn the meeting at 12:37 PM. Motion carried unanimously.

Respectfully submitted by Cassie Cannamela