

MINUTES  
BOARD OF POLICE COMMISSIONERS  
August 9, 2021

PRESENT: Chairman Peter Niles, Commissioners Lynn Hidek, Dom Morelli and Rob Derry

Also present: Chief DeMaio and Captain DePietro and Clinton Police Department officers

Absent: Commissioner Ed Tessman and Captain Jakober

Chairman Niles spoke about his time with the commission and department, thanking everyone for their support.

The meeting was called to order at 6:05 p.m.

All stood to recite the Pledge of Allegiance

Commission Awareness:

Comments from the Public:

- Chief DeMaio presented Chairman Niles with a plaque in recognition of his years of leadership and dedicated service to the people of Clinton
  
- Jim Shefcyk and Ruth Matthews presented a packet of information to back up their request to allow golf carts on Country Club Estates town roads.

Correspondence:

- Donation from Huisling Foundation toward Youth Group
- Thank you note to Colebanks
- Letter from Mr. Skinner and response to Mr. Skinner
- Letter to Town Council regarding DPWs tremendous work assisting PD
- Thank you notes to Ofc Frey and K9 Sonny
- Letter from B. McCabe regarding developing cyber-investigation incident response platform
- Note from J. Fitzgerald regarding attendance at the Troop F breakfast

Traffic Authority:

Hammock Road – update:

- The “No Parking” signs were installed by DPW
- The State was contacted to determine the wetland boundaries
- Three to five parking spaces will be located in the area determined most suitable

Liberty and Glenwood – update:

- The third stop sign has been installed
- Curbing has been reconfigured to create a proper “T” intersection

Osprey Commons – update:

- Their request to close the access road off of Waterside Lane and create a cul-de-sac is in the Planning and Zoning process
- It was explained that by town ordinance a cul-de-sac can only service 25 homes
- A variance to that ordinance will be required to address this request

Eliot School drop-off roadway – update:

- All shareholders are in favor of the proposed roadway
- This project is on hold, for the time being, until a determination of funding can be made

CT Cycling Advancement Program (CCAP) Gran Fondo bike ride on October 2, 2021:

- A motion was made by L. Hidek, seconded by R. Derry to approve the Gran Fondo bike ride on October 2, 2021. The motion carried unanimously.

Use of golf carts on Country Club Estates town roads:

- Chief DeMaio will research this request and present his findings at the next meeting
- If feasible, the Town Council would have to approve an ordinance to deal with liability issues

Approve the minutes of the June 14, 2021 regular meeting and June 28, 2021 special meeting:

- A motion was made by R. Derry, seconded by L. Hidek to approve both the regular June 14, 2021 meeting and the special June 28, 2021 meeting as submitted. The motion carried unanimously.

Chief's Report:

Reviewed the State of the Department with some topics discussed (see State of the Department attached)

Body-Worn Cameras/ In-Car video system:

- The department is a year ahead of the mandated completion date
- The final cost for both systems is \$243,153, which covers five years of software support and storage
- The town could receive a maximum reimbursement of \$32,000 from the state
- We have 11, car specific, in-car video systems and 27 body-worn cameras and 3 back up body-worn cameras

Radar signs:

- Purchased additional radar signs – department now has a total of 3 radar signs
- Cpl Harkins will be performing traffic oversight
  - He will deploy the signs, gather the information and field citizens' complaints

Personnel:

- Reviewed the promotions and new hires

Radio project:

- Radio consultant, Paul Zito, will be submitting a "purchasing options" report with a month or two

Software and Technology:

IDEMIA:

- This is the new automated fingerprint system which has been implemented
  - The State is working out some of the technology bugs

Emergency notification and response system:

- The School Crisis Advisory Board is working with the Board of Education to implement various programs and software between the staff and first responders to ensure the safety of staff and student

Financial Report:

- Budget is inline
- Transferred money within the Communications' budget to enable the hiring of another dispatcher

Captain DePietro's Report:

Marine:

- The boat has been out every Saturday and Sunday and two to three evenings a week this boating season
- There are 5 certified operators with 3 more in training
- Cross training will be scheduled between the Police and Fire Departments
  - This will enable qualified Fire personnel to drive the police boat when needed

K9:

- Cpl Frey, Officer Corbin and K9 Sonny recently did a demonstration at Clinton Childcare
- Whelan Engineering donated emergency lights for the K9 vehicle

Youth Officer and SRO:

- Cpl Mangs and SRO Corbin are investigating numerous juvenile issues
- They are making home visits to juveniles who are having problems

Investigative Stats:

- There is a backlog of thefts from car breaks
- The lab has a backlog of cases to process
- Three stolen cars were retrieved from New Haven
- The department stresses to lock your car and don't leave your keys in the car

Old Business: None

New Business: None

General Department Discussion:

- R. Derry reported the department is doing a great job with visibility around town
  - Maintaining the speed on the newly paved roads
  - Performing walk and talks at the town marina and Cedar Island
- The new parking layout at the end of Commerce and Grove Streets has eliminated many parking issues

Executive Session:

A motion was made by R. Derry, seconded by L. Hidek to move into Executive Session at 7:10 p.m. The motion carried unanimously.

The Board of Police Commissioners came out of Executive Session at 7:20 p.m.

A motion was made by R. Derry, seconded by L. Hidek to authorize Chief DeMaio to bring the Captains' contract proposal to Town Manager Kilduff. The motion carried unanimously.

A motion was made by D. Morelli, seconded by R. Derry to adjourn the meeting at 7:27 p.m. The motion carried unanimously.

Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Wendy McDermott  
Administrative Assistant

# STATE of the DEPARTMENT June/August 2021 OPERATIONS

## 1. Special Projects & Programs:

- Finalizing roll-out of Clinton Community Assistance Team (CCAT).
- Body-Worn cameras and In-Car video system have been deployed Department-wide.
  - ✓Eleven (11) marked cars have in-car video systems.
  - ✓All sworn personnel have been issued body-cameras.
  - ✓Department General Order is complaint with all State mandates.
  - ✓Grant reimbursement application has been submitted to the State.
- Additional radar signs have been procured and they will be deployed to various streets.

## 2. Personnel:

- Officer Charles Kostek has completed orientation training and was assigned to full-duty status on July 24th.
- Officer Torino was promoted to Corporal. He is assigned to the Patrol Division on the Midnight Shift. He will attend First-line Supervisor School in September.
- Officer Recchia has been assigned to the Investigative Section for a 1-year rotation.
- Dispatcher Brockett was hired to a full-time position effective July 8<sup>th</sup>.
  - ✓Part-time dispatch positions will be phased-out through attrition.

## 3. Financials:

- \$2,000.00 donation was received from the Huisking Foundation for the Police-Youth Group.
  - ✓This year the program will expand to include thirty (30) members.
  - ✓The program continues to grow each year.
- \$100.00 donation to K-9 program.
- Closed 2020-2021 FFY within budget.

## 4. Investigations:

- August - There are currently sixty-four (64) open cases under investigation. Eight (8) cases were closed (see attached report).

## 5. Marine Patrol:

- Additional operators have been trained and marine operations have been expanded.
- Working with Fire Department on cross-training program for both marine units.
- FD Captain Voss has been training PD Operators.

## **ADMINISTRATIVE SERVICES**

### **6. CALEA:**

- New policies implemented or under revision:
  - ✓ Promotions.
  - ✓ Canine Operations: 05.17.
  - ✓ Property and Evidence Management: 07.09.
  - ✓ Rules and Regulations.
  - ✓ Recruitment.
  - ✓ Uniforms.
  - ✓ Body-Worn Cameras & In-Car Video.
  - ✓ Juvenile Diversionary Programs.

### **7. Contracts & Vendors:**

- Radio Project:
  - ✓ Consultant has been conducting numerous follow-ups with Steering Committee.
  - ✓ Expect first "Purchasing Options" report within the next 30-60 days.

### **8. Software and Technology:**

- Getac BWCs and ICVSs were purchased and installed in July.
- Beta testing of sending electronic arrest information directly to GA 9 has begun for the CISS program. 1<sup>st</sup> in the State.
- New Automated Fingerprint System (IDEMIA) has been implemented.
- Exploring the Purchase of APCO software program for Communications Center to dramatically improved dispatch times, efficiency and accountability.
- Integrating camera systems with the CPS through use of "Milestone". Will draft use and access policy with CPS Administration, prior to implementation over Summer.
- Working with School District on implementation of new emergency notification and response system.

### **9. Fleet**

- In June we took delivery of three (3) marked vehicles, which were part of FFY 2020/2021 budget. Moving forward, vehicles will be purchased to maintain a fleet rotation of:
  - ✓ 48 months for marked cruisers.
  - ✓ 72 months for administrative vehicles.

### **10. Training:**

- One-hundred-eighty (180) hours to twelve (11) employees (see attached report).
- Department-wide training on use of body-worn cameras and in-car video systems was completed in July, prior to issuance of equipment to personnel.

**11. Community Outreach and Charities during the months of June, July & August:**

- Torch Run - Strunjo, Mangs, Corbin, Caruso, Massey, Brymer, Henderson.
- Meeting with Superintendent O'Donnell – DeMaio.
- Meeting(s)/Phone Call(s) with community members – DeMaio (3).
- Meetings with Center for Policing Equity (3) – DeMaio, Jakober.
- Fireworks Committee Meeting (2) – DeMaio, DePietro.
- FBINAA Executive Board Meeting – DeMaio.
- CISS Meetings (4) – DeMaio, Jakober.
- FBINAA Annual Re-trainer – DeMaio, Jakober.
- CCAT Training Meeting (2) – DeMaio, DePietro, Jakober.
- SCCOP Board of Directors Meeting (2) – DeMaio.
- CIRMA Law Enforcement Advisory Council Meeting - DeMaio
- Shoreline Mutual Aid Partners Meeting (1) – DeMaio.
- Meeting with UR Community Cares (2) – DeMaio, Torino, Mangs.
- Meeting with Clinton Human Services – DeMaio.
- Police Association of Connecticut Legislative Committee meeting (1) – DeMaio.

**12. Upcoming Events:**

- Summerfest & Fireworks – August 28<sup>th</sup>.
- First day of school – September 1<sup>st</sup>.
- Black Friday Weekend – November 26<sup>th</sup>.