

MINUTES  
SPECIAL MEETING  
PARK AND RECREATION COMMISSION  
August 3, 2021

PRESENT: Chairman J. Schettino (arrived 6:20 p.m.), Commissioners M. Sutyla, R. Karcich, J. Mendez and C. Passante

Absent: R. Stopkoski, G. Maher

Also present: Director R. Potter

The special meeting was called to order at 6:04 p.m.

Approval of Minutes:

- A motion was made by C. Passante, seconded by R. Karcich to approve the minutes of June 1, 2021 as submitted. The motion carried unanimously.

Correspondence: None

Old Business:

A full financial review of the Peters pavilion project and other issues:

- A large rock is needed for the Harry Swaun memorial plaque
- The breakers have been signed off on and are deemed safe
- Rotary Club will make a purchase for the pavilion rather than make a monetary donation
- T. Hajek is looking into the repairs needed for the pump house
- R. Potter is researching a price for composite material picnic style seating
- The project should be completed by fall

Price on the upgrade to lights on Field Six:

- Electrician reported that the price has increased
- There is \$7,000 remaining for this project
- If possible within this budget all the lights will be replaced
  - Otherwise just the fixture upgrades will be done
- Discussed opening Field Six this fall
  - The root depth has to be a minimum of 6" before the field is acceptable for usage

Fees versus "first come first serve" for use of the beach pavilions:

- R. Potter has gone back to the original policy

Summer programs, request for a Bocce league use:

- R. Potter spoke with league members and requested a flyer and schedule
  - They have not provided either
  - The court has been readied and is available for public use
- Park and Rec has scheduled some very good summer programs and camps

J. Schettino arrived and M. Sutyla relinquished his chairman duties

Summer soccer league schedule for field use:

- It is the same schedule as last year

Chamber sponsored fireworks event at the beach:

- The Town Hall now requires everyone entering the building to wear a mask
- The beach concession stand can operate during the fireworks along with the food trucks

Review status of the Town Beach concession stand:

- Discussed the equipment and power she is using
- Have received favorable reviews
- The commission will allow her to stay open beyond Labor Day if she would like to
- J. Schettino and R. Potter will meet with her in October/November to discuss next year

New Business:

Policies review and revisions:

- The policies need to be reviewed to make them in line with the facilities
- The policies will be sent to commissioners for their review and to make suggested revisions

Director's Report:

- Received a \$1,000 check from the M. Jones Fund at the Community Foundation of Middlesex County
  - Discussed what programs can benefit from this donation
- Discussed what the exact verbiage should be on the Harry Swaun Memorial Plaque
  - Considering "Harry Swaun Memorial Plaza and Pavilion" with a generic statement regarding "due to donation of citizens, businesses and corporations"
  - Send a thank you to each individual donor
- T. Hajek and R. Potter will discuss closing the Indian River baseball field for necessary renovations beginning in September.
  - The funds for these renovations are in the Capital Expenditure budget
- There are some problems with the town beach splash pad
  - Contacted the company/tech in Canada and they are working on it
- Received the first complaint, in four years, regarding the restroom at the town beach
- Discussed gender identification of kids participating in sports
  - The Park and Recreation will continue to follow the state and BoE guidelines

The meeting was adjourned with a motion from M. Sutyla, seconded by R. Karcich at 7:05 p.m.

Respectfully submitted,

Wendy McDermott  
Clerk