



DESIGN REVIEW BOARD

MINUTES
Regular Meeting
Wednesday, June 14, 2023
6:00 p.m.
VIA ZOOM

Present: Members S. Allen, Chair; Members J. Allen, C. Burke, D. Onofrio, P. Tunney, C. Burke, Alternate Member, A. Loth

Absent: Alternate Members, A. Kravitz, A. Loth

Also present: Christie Crescenzi, The Salt Leaf

The meeting was called to order at 6:00 pm.

Minutes of May 24, 2023.

- Tabled until next meeting, June 28, 2023

Correspondence: None

Business:

- Application
 - **DRB 23-06:** 23 West Main Street/The Salt Leaf; Applicant: Christie Crescenzi; Project: Replace existing business signage with new business signage (pics attached).
 - After a brief discussion, it was agreed that the signage with graphics on both sides looked good and is the same size as previous sign.

A motion to approve **DRB 23-06: 23 West Main Street/The Salt Leaf** was made by J. Allen, seconded by D. Onofrio and with no further discussion, the motion carried with a vote of 4 in favor.

Compliance Concerns:

- 252 East Main Street, Clinton Paint, has feathered signs up again further back near the store.
- 242 East Main Street, Kamile's Latino Mini Market & Deli, has window totally covered with signs on the inside. – No discussion
- Coastal Fitness, West Main Street, has had a banner sign up for over one year "Coming Soon." – No discussion

Old Business: None

New Business:

- S. Allen and J. Allen will be unable to attend the next meeting on June 28, 2023. C. Burke volunteered to Chair the meeting.
- S. Allen told the members that we will be using the new electronic application app, OpenGov. Applications will now be sent directly to Land Use Office, K. King, and will be deemed correct and complete before forwarding to the Design Review Board for review. This practice will start with the first meeting in July, 2023.

Subcommittee or Individual Reports: None

Adjournment:

A motion was made by J. Allen, seconded by C. Burke to adjourn the meeting at 6:15 p.m. The motion carried unanimously and the meeting was adjourned.

Respectfully submitted,
Gloria McQueeney, Clerk