

FISCAL ANALYSIS TASK FORCE COMMITTEE
TOWN HALL ROSE ROOM
JUNE 14, 2016
MINUTES

Present: J. Scherban, B. Sullivan, K. Carr, D. Traynor and T. Hollinger

J. Scherban called the meeting to order at 6:00 PM. Listed below are the topics each member will write a report on and present it to the committee at the next meeting. Each member is expected to project out 5 years except for D. Traynor who will project out 10 years due to his topic on CIP and Debt Service.

Doug Traynor

- Sustainability – Liquidity
- Capital Improvement Plan
- Debt Service

Jack Scherban

- WPCC / Sanitation
- Infrastructure to include harbor, sidewalks, roads & bridges, buildings and vehicle & machinery

Kirk Carr

- GIS
- Demographic Trends to include household income growth compared to residential tax burden growth

Tom Hollinger

- Grand List Composition to include trends and implications
- Non-tax revenue sources and enhancements to include governmental and non-governmental
- Right-sizing the town to include attrition and succession planning

Brad Sullivan

- Right-sizing the Board of Education to attrition and succession planning
- Education enrollment projection and staff ratios

The next meeting has been scheduled for September 13, 2016. Once each topic is finalized, Traynor will put the final report together. Scherban hopes to have the report done by the end of the year. The meeting adjourned at 6:30 PM.

Mary Schettino
Administrative Assistant