

SAFETY COMMITTEE

MINUTES

June 8th, 2023

Present: V. DeMaio, T. Hajek, M. Neff, D. Melillo, I. Bailey, K. Kilduff, M. Breen, S. Cunningham, S. Uricchio, A. Piersall, R. Potter, R. Pleines, J. Joseph (CIRMA)

The meeting was called to order at 0900 a.m.

The meeting was opened with introductions. Town's CIRMA Risk Manager, Jeff Joseph was introduced to the group and a brief discussion about the severity and frequency of the Town's Worker's compensation claims was presented.

Department Reports:

Human Services:

- D. Melillo reported that the lock for the front office door was installed as requested.

Information Technology:

- Nothing to Report

Department of Public Works:

- T. Hajek reports that all employees have been wearing their required safety gear.

Fire Department and Emergency Management:

- Nothing to Report.

Police Department:

- V. DeMaio discussed the importance of keeping workplace safety in the forefront of daily operations, through training and regular reminders to staff.
- Reiterated that summer seasonal workplace issues should be addressed with staff including:
 - Heat related injuries (dehydration, heat exhaustion and heat stroke).
 - Insect exposure.
 - Poisonous plants (ivy, sumac, oak, etc.).

Tax Collector:

- Nothing to Report

Finance:

- Nothing to Report

Library:

- There was a brief discussion on lifting and storage of materials at the library.

Clerk:

- Sharon Uricchio reported that there was a water leak in the Town Hall kitchen, which was creating a slip hazard. The issue was to be addressed by custodial and DPW staff.

Building:

- Nothing to Report.

Parks & Recreation:

- There was brief discussion concerning the upcoming season.

Summer Safety Precautions:

- Alert employees to be aware of slip and fall hazards, and notify custodial of DPW of any potential hazardous areas that may require clean-up or repair.
- Remind employees who work outdoors to keep hydrated.
- Encourage employees who work outdoors to utilize protective measures against sun, insect and plant exposure.

Old Business:

- There was no old business.

New Business:

- There was no new business.

The meeting was adjourned at 0920 hours.

Submitted: V. DeMaio, Chair.