

Henry Carter Hull Library Board of Trustees Monthly Meeting

HCH Community Room

May 19, 2023 Meeting Minutes

Attendees: Richie Santanelli, Michael Brochu, Ken McDonnell, Michael Valenti, Dave Reynolds, Dianne Flynn, Christina Acampora, Mary Gilbert, Bob Igo, Paul Gebauer

Absent: Laurie Santos, Elizabeth Goldstein, Val Nye

Administrator: Maribeth Breen

Meeting was called to order by Richie Santanelli at 7:00.

- I. Minutes of the April 2023 meeting were approved as written
- II. Correspondence: No correspondence was discussed
- III. Treasurer's Report: Dave reviewed the Library Investment Accounts & Meigs Trust Balances thru April. The Profit and Loss Budget Performance thru April was not available. It will be mailed to the Board members when ready. Dave stated that a high yield savings account was set up at Liberty Bank. A motion was made and approved to money from the Library account to the high yield savings account.
- IV. Director's Report:
  - a. Maribeth is in the process of doing the employee reviews.
  - b. The work on the roof has been completed. Gutters were also added to the exterior of the building.
  - c. The Craft Fair was a success
  - d. Maribeth requested that we approve money for equipment for the Childrens Room. A motion was made and passed to take \$5k from the MAYS account for this purpose.
  - e. Maribeth Shared a copy of a flyer for the Rocky Hill Library Mini Golf fund raiser.
  - f. Maribeth discussed changes being proposed to the Personnel Policy
  - g. Maribeth discussed the Material Selection Policy and would like to have a committee formed to review and update this policy.
- V. Committee reports
  - a. Fund Raising:

Richie mentioned that the band Vibe has been booked for \$800 for 2 hours on August 19<sup>th</sup> from 6:30 to 8:30. The Fund Raising committee will meet to plan this event.

Richie also mentioned his concerns with moving forward with the Mini Golf fund raiser. He was concerned with the \$3k up front cost for that event.
- VI. Old Business:

No old business

VII. New Business:  
No new Business

VIII. Next meeting: June 14, 2023

IX. The meeting was adjourned at 7:54 pm.