

Henry Carter Hull Library Board of Trustees Monthly Meeting

Henry Carter Hull Conference Room and Virtual attendees

April 14, 2021 Meeting Minutes

Present: Richie Santanelli

Virtual: Michael Brochu, Ken McDonnell, Mary Gilbert, Phyllis McGrath, Dianne Flynn, Meredith Adler, Michael Valenti, Dave Reynolds, Laurie Santos

Absent: Christina Acampora, Bob Igo, Lynn Hidek

Administrator: Maribeth Breen

Meeting was called to order by Richie Santanelli at 7:00.

- I. Minutes of the March meeting were approved as written
- II. No correspondence.
- III. Treasurer's Report: Dave reviewed the Profit & Loss Budget Performance report. Revenue is down 5K but Expenses are down 36K. We should come in within budget by the end of the fiscal year. Dave also commented on the investment accounts, they are all up substantially year to date. Maribeth commented that we received the state grant of \$17K and we had only expected \$10K.
- IV. Director's Report:
  - a. Thinking about a July 1<sup>st</sup> full opening and watching the door count.
  - b. We continue to offer all of our Virtual Programs during our partial opening.
  - c. The Craft Fair is all set for Saturday April 17<sup>th</sup>. All tables are sold.
  - d. This April, HCH will be the recipient of \$1 for every reusable bag sold at Stop & Shop which is part of their Giving Bag program.
  - e. The Budget vote will be held May 12<sup>th</sup> and will be in person. Absentee ballots are now available.
  - f. A check for the Story Walk Project was received from the Mays account.
  - g. Maribeth requested the approval to purchase a software module that would enhance the search capabilities of our existing software. The cost would be \$3.7K for installation and \$7.5K maintenance/license. Phyllis made a motion to approve the expenditure of \$11,250 for this software upgrade. Mary seconded the motion. The motion passed unanimously.
- V. Building and Grounds: NTR
- VI. Old Business: No Old Business
- VII. New Business: No new Business
- VIII. Next meeting: May 12, 2021 At 6:30
- IX. The meeting was adjourned at 7:30 pm.