

MINUTES
SAFETY COMMITTEE
March 12, 2020

PRESENT: Chairman Chief DeMaio, Members Karl Kilduff, Gonzalo Carrion, Robert Potter, William Watkins, Angela Finelli, David Melillo, Michael Neff

The meeting was called to order at 10:00 a.m.

Minutes of December 5, 2019 meeting:

- A motion was made by D. Melillo, seconded by A. Finelli to approve the minutes of December 5, 2019 as submitted. The motion carried unanimously.

Review of Claims:

- There were only 2 minor incidents
- Employees need to be careful not to over-exert themselves and stay hydrated
- Protective/safety gear needs to be worn

Department reports:

Fire Department – presented by M. Neff:

- Questioned if Fire Department members are exposed and cannot work are they covered

Board of Education – presented by G. Carrion:

- The custodial staff are wiping down handles and surfaces twice a day
- The custodial staff are disinfecting the classrooms three times a week
- The teachers were given disinfectant for their classrooms

Park and Recreation – presented by R. Potter:

- The plans for the skate park are being finalized
 - They will be brought before the Park and Recreation Commission and then forwarded to the Town Manager
- The traffic flow at IRRC has improved

DPW – presented by W. Watkins:

- Completed the OSHA 10 training
- Ordering all needed and required safety equipment

Finance – presented by A. Finelli:

- There is only one employee out at this time

Human Services – presented by D. Melillo:

- Discussed the escape route (to the roof) for the upstairs offices
 - He requested a collapsible ladder for their use
 - M. Neff explained training would be necessary for them to utilize this type of ladder
 - The top of the stairwells is normally the emergency gathering location
 - The Fire Marshal will inspect this building

Police Department – presented by Chief DeMaio:

- COVID-19 was discussed
 - Information from the Centers for Disease Control and Prevention (CDC) was distributed
 - use basic hygiene

- maintain social distance
- no meetings with over 100 people
- limit social contact
- there is a seasonal path of 30 to 45 days

Old Business: None

New Business: None

The meeting was adjourned at 10:13 a.m.

Respectfully submitted,

Wendy McDermott
Clerk