

Minutes
Safety Committee
March 07, 2019

PRESENT: M. Neff, B. Manware, M. Yanus, C. Goupil, A. Finelli, V. DeMaio, S. Jacober, L. Noe, B. Myers, B. Potter

The meeting was called to order at 10:00 A.M.

Motion to approve the minutes for the December 6, 2018 meeting by DeMaio, seconded by Neff. Unanimously approved.

Reviewed Incident Report by Department

Re: Police Department

Two reported injuries the past three months. No treatment necessary.

Re: Fire Department

M. Neff reports no injuries for the last three months. Neff states injured employees/volunteer firemen are being diagnosed incorrectly and this is not acceptable. There is also a lack of timely reporting of an injured individual's prognosis, doctor's orders for follow-up care and estimates of possible return to work dates to his department.

PD and DPW also have the issues reported above. Finelli reports that her office is not receiving needed documents in a timely manner from CIRMA for payroll purposes. Goupil and Yanus will address all the issues reported. Finding a new urgent care center to send injured employees to for initial care is ongoing.

Re: Department of Public Works

One injury in the past three months. No treatment necessary. DPW has an employee currently out on workman's comp that was diagnosed incorrectly. P. Myers is the Interim Public Works Director and will be reviewing his injured employee's status. Yanus told Myers that the town vehicle that the Assessor drives have a tire that goes flat. Myers will address and Goupil asks that the tire be replaced.

Myers stated that he had a hard time finding town hall initially. Discussion about the current signage for town hall. Goupil to address. Town Hall parking lot needs to be relined. Goupil states at voting time there are issues due to the spaces being too narrow. DeMaio asks if we should consider the entrance to Town Hall parking be from the east driveway and exit only from the west driveway.

Re: Park and Recreation

P & R busy with multiply programs.

Re: Human Services (Youth and Family and Social Services)

L. Noe reports closets have been cleaned and walkways cleared.

Re: Finance Department:

- A. Finelli states she is not receiving timely reports from CIRMA that she needs in order to process payroll.

Motion to adjourn at 10:42 A.M. by DeMaio seconded by Manware.

All in favor

Melanie Yanus

Respectfully submitted,
Melanie Yanus, Chairman