



## Board of Education Regular Meeting

Monday, March 6, 2023 7:00 PM

Board Meeting Room  
Administrative Offices  
137 B Glenwood Road  
Clinton, CT 06413

Attendance Taken at 7:00 PM.

Jason Adler: Present  
Erica Gelven: Present  
Michael Hornyak: Absent  
Peter Nye: Present  
Alan Samet: Present  
Jack Scherban: Present  
Catherine Staunton: Present (arrived at 7:02 PM)

### 1. Opening Exercises

#### A. Roll call

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Manager Carolyn Dickey, and student representatives Abel Rodriguez and Sean Davis.

#### B. Pledge of Allegiance

All stood and recited the pledge.

### 2. Public participation/recognition

None.

### 3. Minutes - Approval - February 6, 2023

MOTION: To approve the minutes of the regular meeting of February 6, 2023. Carried with a motion by Jason Adler.

Jason Adler: Yea  
Erica Gelven: Yea  
Michael Hornyak: Absent  
Peter Nye: Abstain  
Alan Samet: Yea  
Jack Scherban: Yea  
Catherine Staunton: Yea  
Yea: 5, Nay: 0, Absent: 1, Abstain: 1

#### **4.Communications**

None

#### **5.Report of Student Representatives**

Abel Rodriguez reported that WTNH recently filmed the "What's Right with Schools?" segment at Morgan, where they reported on students recently taking part in QPR training. SAT testing for juniors and the NGSS assessment will be given this month. The Morgan Musical, Damn Yankees, will have performances on March 24-26. Winter sports are finishing up with state tournaments underway and spring sports will be starting this month as well. Parent-teacher conferences for Morgan and Eliot are on March 23.

Sean Davis reported on activities at Eliot, including Pasta Night on March 9, Willy Wonka Jr. Musical on April 21-22, and various after hours clubs that are running from February 28-March 27. 8th grade students and their parents were invited to a Morgan informational night where they were given student-guided tours and had the opportunity to view curricular offerings.

Joel 3rd and 4th graders sang the National Anthem at a Bridgeport Islanders hockey game last month. Joel is also participating in Read Across America week, with many Morgan students signed up to read in Joel classrooms.

#### **6.Administrative Reports**

##### **A.Administrators, Program Directors and Teachers**

###### **1.General Update**

##### **B.Assistant Superintendent's Report**

###### **1.General Update**

M. Famiglietti reported that the EL education curriculum materials had arrived and teachers will be receiving professional development next month. By purchasing now, teachers have a chance to become familiar with the materials and be more comfortable for a full launch in the fall.

At Morgan, small groups will be visiting advanced manufacturing partners Bausch Advanced Technology Group, Roper Thermals, and Tower Laboratories. Transportation is funded by Perkins grant funds and small groups will be visiting these companies with their counselors to view the various employment opportunities that advanced manufacturers offer.

Gizmo the therapy dog ([gizmo4mentalhealth.org](http://gizmo4mentalhealth.org)) is retiring and the United Way has chosen Joel School as the host of the retirement party.

##### **C.Business Manager's Report**

###### **1.Bills Payable**

C. Dickey noted a payment related to new software to facilitate payment for sports officials and a brief discussion occurred about the software.

## **2.General Update**

C. Dickey reported that she has been conducting early end of year operating budget projections and is estimating approximately \$500,000, or 1.45%, in surplus at this time, mostly in the areas of salary, benefits, tuition, and heating fuel.

## **7.Superintendent's Report**

### **A.2023-2024 Budget Update**

Last Thursday, M. O'Donnell presented the BOE 2023-2024 budget to the Town Council and answered questions. The Capital Expenditure request was also reviewed by Town Council at the meeting and Town Manager Karl Kilduff has recommended that \$200,000 for the Eliot Pneumatic Controls project be paid for with the Town fund balance. On Wednesday, March 8 the Town Council will meet to finalize all budgets and send them to a public hearing which is scheduled for April 5. M. O'Donnell will be working on a budget newsletter to be sent out before the public hearing.

### **B.School Security and Multi-Media School Security Grant Program Overview**

M. O'Donnell provided an overview of the School Security Grant and various avenues to apply for funding. This specific grant program has been ongoing for several years and under this grant funds need to be fully expended by the district and then the grant will partially reimburse costs. The district has previously applied and was awarded funding for several projects with approximately 45% reimbursement through the grant going back to the Town. Under this grant, it is possible to apply for reimbursement for projects that have already been completed. The School Crisis Advisory Board is meeting this week and will be discussing past or future projects that may be eligible for reimbursement through this grant. The grant is due at the end of the month and M. O'Donnell will update the Board on the application status at the next meeting.

### **C.LED Lighting Project Update**

M. O'Donnell reviewed the work of the Buildings & Grounds subcommittee over the last year in relation to upgrading the lighting throughout the district. At their meeting in February, the subcommittee selected a vendor to lead the project and C. Dickey is working with Eversource to finalize the finance package which would be built in to the monthly electric bills. Once finalized by Eversource, the full package will be brought to the Board for approval.

### **D.Review of Joel HVAC Change Order**

M. O'Donnell updated the Board on a change order for the Joel HVAC project scheduled to begin this summer that was previously approved and will be funded through the ARP ESSER grant. There is a need to upgrade the control panels that are outdated and will not be compatible with newer HVAC components being upgraded as part of the project. This additional cost is still within the scope of the total funds approved for the project.

### **E.General Update**

## **8.Reports of Board of Education Subcommittees and Special Committees**

### **A.General Updates**

E. Gelven noted there will be additional subcommittee work in the coming months.

**9.Review and Possible Approval re: Design Work for Eliot Pneumatic Controls**

M. O'Donnell explained that the Eliot Pneumatic Control project is part of the approved capital plan. However, it is requested that the Board approve funding for the design work from the current operating budget so that plans and project costs can be fully developed.

MOTION: To approve the proposal outlining the design work for the Eliot pneumatic controls and authorize the expenditure in the amount of \$14,889.28 from the 2022-2023 operating budget for this work. Carried with a motion by Jack Scherban and a second by Peter Nye.

- Jason Adler: Yea
  - Erica Gelven: Yea
  - Michael Hornyak: Absent
  - Peter Nye: Yea
  - Alan Samet: Yea
  - Jack Scherban: Yea
  - Catherine Staunton: Yea
- Yea: 6, Nay: 0, Absent: 1

**10.Review and Possible Action re: Transportation Contract Extension**

At the last meeting, the Board held an executive session to discuss details and components of the transportation contract and extension. M. O'Donnell and C. Dickey have worked with M&J Bus, Inc. using those parameters as discussed and a contract extension is presented for Board approval.

MOTION: To approve an amendment to the transportation contract as presented. Carried with a motion by Jason Adler and a second by Alan Samet.

- Jason Adler: Yea
  - Erica Gelven: Yea
  - Michael Hornyak: Absent
  - Peter Nye: Yea
  - Alan Samet: Yea
  - Jack Scherban: Yea
  - Catherine Staunton: Yea
- Yea: 6, Nay: 0, Absent: 1

**11.Executive Session Anticipated for the Purpose of Discussion re: Employment Terms for Nursing Services**

MOTION: To enter into Executive Session at 7:44 PM and invite Superintendent O'Donnell and Business Manager Dickey for the purpose of discussion regarding the terms of employment for nursing services. Carried with a motion by Jason Adler and a second by Catherine Staunton.

- Jason Adler: Yea
  - Erica Gelven: Yea
  - Michael Hornyak: Absent
  - Peter Nye: Yea
  - Alan Samet: Yea
  - Jack Scherban: Yea
  - Catherine Staunton: Yea
- Yea: 6, Nay: 0, Absent: 1

**12.Possible Action re: Employment Terms for Nursing Services**

The Board returned to open session at 8:19 PM.

MOTION: To enter into contracts for nursing services with the terms as presented. Carried with a motion by Jason Adler and a second by Catherine Staunton.

- Jason Adler: Yea
  - Erica Gelven: Yea
  - Michael Hornyak: Absent
  - Peter Nye: Yea
  - Alan Samet: Yea
  - Jack Scherban: Yea
  - Catherine Staunton: Yea
- Yea: 6, Nay: 0, Absent: 1

**13.Personnel Information**

The Board reviewed the personnel update and there was brief discussion on coaching vacancies for spring sports.

**14.Adjournment**

MOTION: To adjourn the meeting at 8:22 PM. Carried with a motion by Catherine Staunton and a second by Alan Samet.

- Jason Adler: Yea
  - Erica Gelven: Yea
  - Michael Hornyak: Absent
  - Peter Nye: Yea
  - Alan Samet: Yea
  - Jack Scherban: Yea
  - Catherine Staunton: Yea
- Yea: 6, Nay: 0, Absent: 1

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Michael Hornyak, Board Secretary

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Cassie Cannamela, Board Recorder