

WEBSITE COMMITTEE  
TOWN HALL CONFERENCE ROOM  
FEBRUARY 19, 2015  
MINUTES

Present: Lise Gazillo (left at 6:00 PM), Leah Saunders, Aman Singh and Carol Walter

Absent: Doug Traynor and Peter Neff

The meeting was called to order at 5:30 PM.

Millard Rose, Virtual Towns & Schools, made a presentation to the board. Below are some of the things that were discussed.

- VTS is exclusively focused on government related websites and are the largest provider of government websites in the State of Connecticut.
- VTS offers a great deal of support. Users can pick up the phone and talk to a knowledgeable representative at any time
- Department heads are in control of their own page. They can upload information themselves so everything can remain current.
- Each user will be responsible to upload their own agenda and minutes to the website
- They estimate 8-12 weeks to get the website up and running once the design is approved
- During the design phase they will meet with each department head to review the design and layout of their own page
- VTS will meet with users for on-site training sessions

The next meeting has been scheduled for February 26, 2015.

The meeting adjourned at 6:30 PM.

Respectfully submitted,

Mary Schettino