

MINUTES
SPECIAL MEETING
PARK AND RECREATION COMMISSION
January 19, 2021

PRESENT: Chairman Joseph Schettino, Commissioners Ron Stopkoski, Michael Sutyla, Julie Mendez, Chris Passante, Greg Maher (arrived 6:48 p.m.) and Richard Karcich (arrived 7:04 p.m.)

Also present: P&R Director Robert Potter

The meeting was called to order at 6:36 p.m.

Minutes of October 6, 2020:

- A motion was made by M. Sutyla, seconded by C. Passante to approve the minutes of October 6, 2020 as submitted. The motion carried unanimously.

Old Business:

Peters Pavilion Project – Status Update and Review:

- The pavilion has been delivered, unloaded by DPW and is being stored at Peters Complex
- Waiting on the installation of the concrete pad
 - Need to determine if the concrete pad will be installed by W. Fritz or if DPW will need to pour it
 - J. Schettino and R. Potter will meet with W. Fritz to discuss the donation of the concrete pad
- Once the pad is cured, then the pavilion can be erected by John Herbst

Field Six Project – Status Update and Review:

- The turf is established
- Irrigation has been installed
- The upgrade to the lights is in the budget, just waiting for the electrician
- The field will not be open this spring – it will open in the fall

New Business:

Year 2021 Schedule of Commission Meetings:

- The November meeting will be changed from the first Tuesday (2nd) to the second Tuesday (9th)
- A motion was made by M. Sutyla, seconded by J. Mendez to approve the meeting schedule as amended. The motion carried unanimously. (see attached meeting schedule)

Election of Officers:

- A motion was made by M. Sutyla, seconded by C. Passante to nominate and elect J. Schettino as Chairman and R. Stopkoski as Vice Chairman. The motion carried unanimously.

Budget for 2021-2022:

- The proposed budget for 2021-2022 was reviewed and discussed with the following changes to be included and reviewed with Town Manager K. Kilduff on Wednesday:
 - Increase in R&M
 - Increase seasonal help (life guards)
 - Due to increase in minimum wage and to be competitive with surrounding towns
 - Opening the beach earlier (2 weeks in May)
- Discussed whether an Assistant Program Director would be included in the P&R budget
- Discussed the concessioner “Hog Wild”
 - He will be invited to the March 2 meeting

Capital Expenditure Submission for 2021-2022:

- The turf field will eventually have to be replaced
 - The third treatment will be done next year and some repairs are currently needed
- Discussed some possible future long term projects

Erin Gaudet – Outline of Proposed Program Presentation:

- She would like to make a presentation that covers common warning signs and behaviors of someone who might be considering suicide to all the coaches
- A motion was made by J. Mendez, seconded by C. Passante to authorize R. Potter to give Erin Gaudet the approval to go forward with this program, by providing E. Gaudet the coaches contact information. The motion carried unanimously.

Spring sports scheduling, Field Conditions and Availability:

- R. Potter will meet with Facilities Director G. Carrion to discuss fall scheduling
- Park and Recreation spring schedules should be submitted by mid-March
 - Spring sports start date is April 12th (everything depends on CIAC)
- A motion was made by R. Stopkoski, seconded by C. Passante to have K. Nichols send out an email to the 10 organizations to have their schedule in by March 15, 2021. The motion carried unanimously.
 - K. Nichols will be directed to send out emails to the 10 organizations the beginning of February, the end of February and a reminder email in March
- A special meeting will be set to review and discuss the submitted schedules

Annual Joint Meeting of Boards and Commissions:

- The Annual Joint Meeting of Boards and Commissioners is scheduled for Monday, January 25, 2021 at 6 p.m.

Director's Report to the Commission:

- Park and Recreation will not have no basketball programs this spring
- Fire Chief Brian Manware has a revision to his request for the underground water storage tank at Hesper's Pond that was previously approved by the Commission
 - The Fire Department would like to install the underground water storage tank closer to the parking lot
 - Any material disturbed will be replaced
 - Permission was granted to allow the Fire Department to install the tank closer to the Hesper's Pond parking lot

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Wendy McDermott
Clerk