

MINUTES
ECONOMIC DEVELOPMENT COMMISSION
January 12, 2021

PRESENT: Chairman John Allen, Commissioners Robert Werner, Hank Teskey, John Olsen, Richard Juel, Phil Sengle, John May, Rob Acampora

Also present: Nicki Dakis and Tim Guerra

The meeting was called to order at 6:30 p.m.

Minutes of December 8, 2020:

- A motion was made by P. Sengle, seconded by R. Juel to approve the minutes of December 8, 2020 as submitted. The motion carried unanimously.

Old Business:

Clinton Manufacturing Coalition Status/ Updates:

- R. Werner reported on the CMC: Advanced Manufacturing Partnership
 - His bullet notes are attached
- A motion was made by J. Olsen to reach out to the Work Force Board to determine who is the closest contact person for Clinton. There was no second made to this motion. No vote needed.

Website:

- The Economic Development Commission's stand-alone website will be included on the newly revised Town of Clinton website
- The Economic Development Commission's website has been revised
 - To include information about small business resources
 - What and which organizations can assist small businesses to start up
 - Include contacts, emails and phone numbers
 - The Economic Development Commission website will become more current and interactive

Steap Grant Status:

- The Steap Grant contract has been awarded to Clinton
 - Signatures are still needed to finalize it
 - Members of the Economic Development Commission discussed their role in this project

Proposed FY 21/22 EDC Budget:

- It was suggested that the town hire a part time Economic Development professional to perform the business visitation program and other tasks
- The part time professional salary is included in the 21/22 budget at a cost of \$10,400
 - One day a week for 8 hours at \$25/hour for 52 weeks
- Also included in the budget is \$2,000 for miscellaneous expenses
- Total budget submission is \$12,400

The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Wendy McDermott
Clerk

CMC: Advanced Manufacturing Partnership

- Marco/Bob: Bob assumes responsibility for developing and managing the Team Charter and associated action plan (Who, What, Where, When, Why and How).
 - These are living documents subject to change as the process dictates. They will also be made public
 - Finalized core team – Team makes all decisions
 - Documented Extended Team members
 - Documented initial outside resources
- BW meeting with Oliver Bausch and Phil Williams
 - Draft Team Charter Problem Statement
- Governor's Workforce Council – Strategic Plan (Key State Document)
 - BW spoke with Kelli Vallieres, Executive Director. Has assigned Don Venditto, Director of Strategic Initiatives to work with BW/Core Team. Bob to meet with Don sometime next week.
- Current activities:
 - High School Video Production Team to visit Bausch (Teacher, Two Students)
 - Purpose: Promote/Awareness Clinton Manufacturers. Will visit others as safety allows.
 - Equipment still being purchased as a result of Perkins Grant
 - Preparing for Engineering week in February (Covid??)
- Everyone interested in this process should look at the following video. It clearly presents how this whole process must work to be successful - <https://vimeo.com/257055436> (Next Gen Sector Partnerships – Hied by State to help implement state wide)