

MINUTES
PARK AND RECREATION COMMISSION
January 7, 2020

PRESENT: Chairman Joe Schettino, Commissioners Michael Sutyla, Julie Mendez, Ron Stopkoski, Gregory Maher, Robert Karcich, Chris Passante (arrived 7:08 p.m.)

Also present: Director Robert Potter

Guests: Brian Winnicki, Steve Mansfield and Tim Guerra

The meeting was called to order at 7:00 p.m.

A motion was made by M. Sutyla, seconded by R. Karcich to move Guests to the first item on the agenda. The motion carried unanimously.

Presentation of check from S. Mansfield and B. Winnicki:

Director S. Mansfield for the Clinton Invitational Soccer Tournament submitted a check in the amount of \$750 to the Park and Recreation Commission's undesignated fund to be used specifically for items relating to recreation at the discretion of the Commission. A motion was made by M. Sutyla, seconded by R. Karcich to accept the \$750 check for the undesignated fund to be used specifically for recreational items at the discretion of the Commission. The motion carried unanimously.

Director S. Mansfield presented a check in the amount of \$3,250 in recognition of the support the Clinton Youth Soccer program gets from the Park and Recreation Commission. This check is to be used conditionally for the soccer program. A motion was made by J. Mendez, seconded by M. Sutyla to accept the \$3,250 check to be used specifically for the Clinton Youth Soccer program. The motion carried unanimously.

Director S. Mansfield reported that B. Winnicki is slated to become the Director of the Clinton Youth Soccer and Clinton Invitational Soccer Tournament.

Approval for the fall soccer tournament:

Director S. Mansfield has submitted the application for the Youth Soccer Tournament for 2020 and it was approved by R. Potter. A motion was made by M. Sutyla, seconded by G. Maher to approve the application submitted by S. Mansfield for the Clinton Invitational Soccer Tournament weekend, which has been reviewed and approved by R. Potter. The motion carried unanimously.

T. Guerra, speaking as a resident, came before the commission to lodge a complaint regarding the excessive amount of trash on the turf field. He continually picks up this trash while taking his walk. He suggests the following:

1. Put trash can at the front gate
2. If more than 6 people are going to use the field, they must have a permit and sign in
3. Fine the individuals who leave the trash on the field
4. Inform the High School coaches there is a no tolerance policy for trash on the field
5. Secure the sign (he often finds it face down on the ground)
6. Have the field cleaned once a week (he reported that stones from under the bleachers are also strewn on the field)

M. Sutyla retorted with the following comments:

1. The park is closed in the winter and the Park and Recreation Commission has established rules for in season use
2. The Board of Education is responsible for students on the field – so this issue should be brought to their attention
3. To have a custodial service clean the field would be expensive and is not in the Park and Rec budget
4. The part time Park and Rec maintenance person only works 19.5 hours a week and is busy
5. Enforce the rules, reprimand the people that leave the trash
6. Park and Rec has cameras; however, they are not functioning and should be repaired

7. When people from out of town want to use our fields, they should be required to put down a deposit

J. Schettino and R. Stopkoski added the following comments:

1. There should be a minimum of 4 trash cans and DPW is responsible for emptying them
2. The Park and Rec Commission can make the rules; however, they need to be enforced
3. There are no Park and Rec employees working on the weekends so it should be the responsibility of the Police Department to patrol the park and enforce the rules
4. Have the Police Department make people leave if they do not have a permit to be there (the Park and Rec Commission is looking to permit all fields)

T. Guerra announced he will bring his complaint before the Board of Education, Police Department and DPW

Minutes of October 1, 2019 and October 29, 2019 Special Meeting:

- A motion was made by M. Sutyla, seconded by C. Passante to approve the minutes of the October 1, 2019 Regular meeting as submitted. The motion carried unanimously.
- A motion was made by M. Sutyla, seconded by C. Passante to approve the minutes of the October 29, 2019 Special meeting as submitted. The motion carried unanimously.

Election of Chairman and Vice Chairman:

- Nominations were made for Joe Schettino for Chairman and Ron Stopkoski for Vice Chairman
- Nominations were closed
- Vote was taken and it was unanimous for Joe Schettino for Chairman and Ron Stopkoski for Vice Chairman

Old Business:

Status of punch list from bleachers:

- A motion was made by M. Sutyla, seconded by C. Passante to remove the Status of the bleacher punch list as this item has been resolved. The motion carried unanimously.

Create new level in-park walking trail and Mark out existing walking trail:

- A motion was made by M. Sutyla, seconded by C. Passante to move item 4: Create new level in-park walking trail and item 5: Mark out existing walking trail to the February meeting. The motion carried unanimously.

Report on skate park will be discussed under the Director's report

STEAP Grant and fund raising for Pavilion – status:

- Reviewed the monies needed for the Pavilion, the monies remaining from the STEAP Grant and the fundraising donations
 - Depending on the commitments from J. Herbst for 2 days of labor and W. Fritz for cement, the project may run a little short
 - Undesignated funds, if sufficient, may be used to make up the difference
- DPW will be preparing the site for the cement pad
- Discussed possible adjustment to the design plans; however, need to confirm that any adjustments made will not void the warranty
 - R. Potter will discuss this possible adjustment with Aniskovich

New Business:

Todd Hajek – discuss work to be done on fields in the spring:

- T. Hajek will be invited to the February meeting

Approval of 2020 meeting dates:

- A motion was made by M. Sutyla, seconded by G. Maher to approve the Park and Recreation Commission meeting schedule as submitted. The motion carried unanimously.

PARK AND RECREATION COMMISSION
MEETING DATES
JANUARY 2020 – JANUARY 2021
Park and Recreation Building

January 7, 2020 – First Tuesday, 7 p.m.

February 4, 2020 – First Tuesday, 7 p.m.

March 3, 2020 – First Tuesday, 7 p.m.

April 7, 2020 – First Tuesday, 7 p.m.

May 5, 2020 – First Tuesday, 7 p.m.

June 2, 2020 – First Tuesday, 7 p.m.

No meeting – July 2020

August 4, 2020 – First Tuesday, 7 p.m.

September 1, 2020 – First Tuesday, 7 p.m.

October 6, 2020 – First Tuesday, 7 p.m.

November 10, 2020 – **Second** Tuesday, 7 p.m.

No meeting – December 2020

January 5, 2021 – First Tuesday, 7 p.m.

The next meeting is scheduled for February 4, 2020

Review of 2020-2021 budget request:

- The 2020-2021 budget was submitted to town hall
- Town Manager K. Kilduff will schedule a meeting with J. Schettino and R. Potter to review the budget
- The budget will be reviewed with the commissioners at the February meeting

New Business:

- Discuss what to display on the announcement board or remove the possible removal of the board

Director's Report:

- Town Manager Karl Kilduff was sworn in on Monday, January 6, 2020
- The Park and Rec CEC request will be discussed on Thursday, January 16, 2020 at 5:30 p.m.; Commission members were reminded that all members were welcome to attend the meeting

- Need additional input to determine the fate of the skate park
- DPW will be removing the Peters Complex tennis courts
- Prior to the Park and Recreation Commission meetings, commissioners are asked to notify the office whether they will be attending or not
- J. Schettino will send out an email if the meeting will be cancelled

A motion was made by R. Stopkoski, seconded by J. Mendez to adjourn the meeting at 8:31 p.m.

Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Wendy McDermott
Clerk