



Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

**Town Council Regular Meeting
Wednesday, January 06, 2021 at 8:00 AM
Via GoToMeeting Teleconference
Minutes**

Participated via GoToMeeting: Chris Aniskovich, Carol Walter, Dennis Donovan, Eric Bergman, Christine Goupil, Tim Guerra and Mark Richards

Also participated: Karl Kilduff, Town Manager

The council held their meeting via GoToMeeting teleconference. The meeting can be viewed in its entirety at <http://reflect-vsctv.cablecast.tv/CablecastPublicSite/gallery/3?channel=1>

The meeting was called to order at 8:00 AM. D. Donovan recited the pledge of allegiance on behalf of the council.

VISITORS

No visitors wished to speak at this time.

APPROVAL OF MINUTES

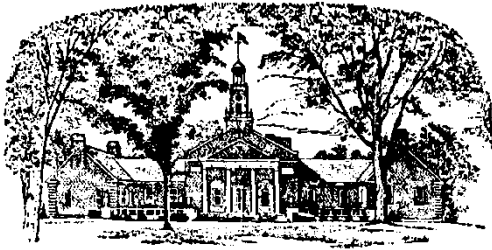
M. Richards made a motion, seconded by T. Guerra to approve the minutes from December 16, 2020. The motion was unanimously approved.

APPOINTMENTS/REAPPOINTMENTS

T. Guerra made a motion, seconded by C. Walter to appoint Dennis Parker (U) to the Historic District Commission for a term until 6/30/2024. The motion was unanimously approved.

SENIOR RESOURCE ADVISORY COMMITTEE RECOMMENDATION

The Council continued discussing the recommendations of the Senior Resource Advisory Committee presented at the last meeting. The committee recommended that the town hire a part time Program Director under the direction of the Town Manager. D. Donovan recommended changing the job title from a Program Director to a Program Coordinator. The council discussed having the position under the direction of Human Services or Park and Recreation. The council also discussed the committee's recommendation on forming a Senior Services Commission. K. Kilduff informed the council that the Program Coordinator would first need to assess the needs of the community. K. Kilduff will put a job description together for review by the council. D. Donovan made a motion, seconded by E. Bergman to hire a part time Program Coordinator under the direction of the Town Manager. K. Kilduff stated that there isn't any funding for the position in this fiscal budget so it would have to get added into the 2021/2022 fiscal budget. The motion was unanimously approved.



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AUTHORIZATION TO RECEIVE FUNDS FROM THE STATE OF CONNECTICUT FOR REIMBURSEMENT OF COVID-19 RELATED EXPENDITURES

T. Guerra made a motion, seconded by M. Richards that the Town Council of the Town of Clinton hereby authorized the receipt of funds from the State of Connecticut, Municipal Coronavirus Relief Fund (CRF) as reimbursement for COVID-19 pandemic related expenditures. Additionally, the Town of Clinton is entitled to receive such reimbursement in the amounts of \$24,553 for expenses incurred March 1 – June 30, 2020 and \$99,987 per formula for public health and personnel related expenses. The motion was unanimously approved.

AUTHORIZE AND DIRECT THE TOWN MANAGER TO SIGN A 6 MONTH LEASE AGREEMENT WITH THE ADAM STANTON HOUSE, INC.

T. Guerra made a motion, seconded by M. Richards that the Town Council of the Town of Clinton hereby authorizes and directs the Town Manager to sign a lease 6-month agreement with the Adam Stanton House, Inc., for land abutting the Pierson School, to expire on July 1, 2021 for the amount of \$2,500. The motion was unanimously approved.

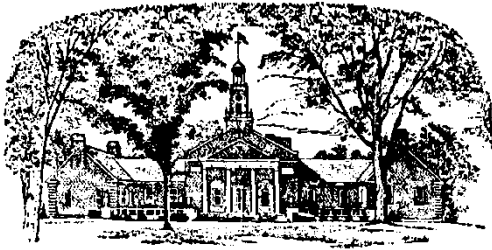
CHAIRMAN'S REPORT

- At the last meeting the council discussed the need for new members on the Historic District Commission. The request has been posted on the town's website and an email has also gone out to the Republic Town Committee, Democratic Town Committee and Green Party chairman.
- The Town Council has received several emails regarding the vaccination process. The emails were related to the fact that the vaccine should remain a voluntary process. The town is following the guidelines that are set by the state as it relates to vaccinations.
- Thursday, January 19th at 5:30 PM, Washington D.C. will be hosting a national memorial to remember and honor the lives lost to COVID-19 and they are asking for towns to participate. The memorial will include a lighting ceremony at the Lincoln Memorial Reflecting pool in Washington, D.C. The committee is inviting cities and towns across the country to join Washington D.C. in illuminating building and ringing church bells at 5:30 pm in a national moment of unity and remembrance. The council would also like to recognize some of the local citizens that were lost as a result of COVID-19.

TOWN MANAGER'S REPORT

K. Kilduff reviewed his report dated January 6, 2021. A copy of the report is attached to the minutes. Below are some of the items that were discussed.

- The Connecticut Water Company's Advisory Council has a vacancy and is looking for a representative from Clinton. The next meeting of the council is January 6th at 6:00 pm. The membership requirements are that the appointee has to be a customer of CT Water, cannot be an employee of CT Water and they must be appointed by the town.
- Tax Collection - The Governor did issue an executive order, which reactivated all of the tax collection programs that were in effect for the first installment at this fiscal year.



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- K. Kilduff reviewed the COVID-19 vaccine availability and distribution as set by the state and federal guidelines.
- Pierson School update

TOWN COUNCIL COMMITTEE LIASON REPORTS

- E. Bergman reported on the Inland Wetlands Commission

EXECUTIVE SESSION – REAL ESTATE, PURSUANT TO CGS 1-200(6)(D)

C. Walter made a motion, seconded by D. Donovan to go into executive session at 8:35 AM and invite K. Kilduff and M. Schettino. The motion was unanimously approved. The council came out of executive session at 8:45 AM. No action was taken by the council.

ADJOURN

M. Richards made a motion, seconded by E. Bergman and unanimously adjourned the meeting 8:46 AM.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: January 6, 2021

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- a) FY21-22 Budget: Staff level budget submittals were all due in December. With budgets in, the next step in the process will be review of budget requests and priorities as I craft a budget for the Council's consideration.
- b) Tax Collection: As I noted earlier, the Governor issued a new Executive Order which re-established the low interest rate collection program allowing any resident to be delinquent in payment of their taxes at an interest rate of 0.25% per month instead of the statutory rate of 1.5% per month. This takes us back to closely monitoring revenue collection as we were during the summer.
- c) Appointment to Connecticut Water Customer Advisory Council: Clinton has a vacancy on the Connecticut Water Company's Customer Advisory Council. The next meeting of the Advisory Council is January 6 at 6:00 p.m. and one of the topics of conversation will be the planned rate case filing that was included in this report last month. The membership requirements to be on the Customer Advisory Council are:
 - Appointed by the Town
 - A customer of Connecticut Water
 - Cannot be an employee of Connecticut Water

2. CCM:

CCM will hold its next Legislative Committee meeting on January 7, 2021. Before the General Assembly goes into session, these meetings are usually taking soundings from leadership of the House and Senate. The Governor's Budget is the most significant item to be watching early on as it will clearly have an impact on the local budget development process.

3. Miscellaneous:

- a) Budget Survey: The budget survey went "live" on Friday, December 11 and will be available into January. To encourage more participation, I have asked the Morgan School to life the requirement for a Google account. The Google account requirement was meant to insure that there was only one vote per use/home and create more integrity in the data. The Morgan School team will keep the non-Google account responses in a separate file to make sure we do not have over-representative responses that could skew the data. Again, the plan remains for

the Morgan School students to compile the survey results so a report can be presented at the same time as the Town Manager's Recommended Budget.

- b) 9 Town Transit: I participated in my first meeting as Clinton's appointee to the 9 Town Transit Board of Directors. The focus of the Board is on a merger of 9 Town Transit with Middletown Area Transit. As a part of the merger were a series of bus system improvements. However, the implementation of the plan relies on funding commitment from the State (federal dollars from the DOT and state funding). Securing those funding commitment will be key to the system improvements and operation of the new merged district. I have been asked to serve on the transit district's Legislative Committee and an alternate to the Finance Committee.

- c) CT Coalition for Sustainable Materials Management Update: I reported several months ago on an initiative of DEEP to collect information on solid waste management in response to the decision to not fund improvements to the MIRA burn plant in Hartford. For several months, a number of working groups have been discussing different approaches to waste management including, extended producer responsibility (this underpins electronics recycling in the State), unit based pricing (pay-as-you-throw), food scraps/organics diversion and increased recycling. The coalition is reaching the end of its study phase and will be finalizing its report. A great deal of the implementation of any change to solid waste will require changes in State policy and State law.

At a minimum, we will continue to need to make investments into the transfer station. If nothing happens in the General Assembly, we will still need to keep it operating as is. If new items are made recyclable or other options are brought on-line, the need for the station will grow.