

Agenda
Human Services Advisory Board
Regular Meeting
Tuesday December 12, 2023, 6PM
Town Hall Annex
48 East Main Street, Clinton, CT 06413

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from October 17 Regular Meeting
- IV. Treasurer's Report
- V. Staff Update
- VI. Director's Report
- VII. Correspondence
- VIII. Adjourn

Action Items: _____

Minutes
Human Services Advisory Board
Regular Meeting
Tuesday, October 17, 2023 6:00pm

Board Members Present: Shelby Auletta (left 6:20pm), Erin Gaudet, Gerry Baird, Brian Corbin, Amanda Stevens, Celeste Calabotta, Mark Barillaro, Raymond Rigat, Riley Kuever

Board Members Absent: Brian Corbin

Staff Members Present: Cheryl Church, Carol Sanzero

Meeting called to order at 6:00pm by E. Gaudet.

Chairperson's Remarks: None

Approval of Minutes from Regular Meeting September 19, 2023: motioned by C. Calabotta, seconded by M. Barillaro passed unanimously.

Treasurer's Report: Presented – no discussion.

Director's Report: Presented – no discussion.

Update on Director's Position: Two interviews were scheduled and conducted by K. Kilduff although neither candidate had the required qualifications. Board members slated to participate in the interview opted out of participation. The position will be posted again. Discussion was held regarding the pay and job description, and it was noted per Karl that the salary is negotiable but the job description is not as it is a Union position. The question was raised as to whether the job could just stay posted without a closing date until a suitable candidate is found. It was also noted that the upcoming holidays will probably delay hiring further. G. Baird stated LMSW should be removed.

Correspondence: None

Other: C. Church noted help will be needed with the upcoming holiday gift season. Volunteers are mostly needed for set-up December 13 and clean-up on December 15 (event is December 14). The event will again be held in the Town Hall Green Room. Any outreach to local businesses to set up "giving trees" will be appreciated.

Meeting adjourned at 6:39pm.

Respectfully submitted by C. Sanzero

SUNGARD K12
 DATE: 12/06/2023
 TIME: 11:32:42

TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: orgn: Fund='01'
 ACCOUNTING PERIOD: 5/24

SORTED BY: FUND, DEPARTMENT, ACCOUNT
 TOTALED ON: FUND, DEPARTMENT
 PAGE BREAKS ON:

FUND-01 TOWN GENERAL FUND
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51310	SALARIES-FULL TIME	261,333.00	13,093.80	.00	83,075.90	178,257.10	31.79
51320	SALARIES - PART Tm	25,059.00	1,368.00	.00	6,498.00	18,561.00	25.93
52900	TRAVEL EXPENSE	850.00	.00	.00	.00	850.00	.00
53200	PROFESSIONAL SERVICE	2,250.00	.00	.00	1,200.00	1,050.00	53.33
32220	IN SERVICE	1,000.00	.00	.00	309.99	690.01	31.00
32100	GENERAL SUPPLIES	3,200.00	302.50	18.95	1,488.34	1,692.68	47.10
35900	OTHER SUPPLIES	2,500.00	133.26	84.47	920.80	1,494.73	40.21
58100	DUES & FEES	1,430.00	.00	.00	769.75	660.25	53.83
58800	PROGRAM COST	2,000.00	.00	.00	.00	2,000.00	.00
58900	OTHER ITEMS	10,000.00	.00	.00	.00	10,000.00	.00
	TOTAL YOUTH & FAMILY	309,622.00	14,897.56	103.45	94,262.78	215,255.77	30.48
	TOTAL TOWN GENERAL FUND	309,622.00	14,897.56	103.45	94,262.78	215,255.77	30.48
	TOTAL REPORT	309,622.00	14,897.56	103.45	94,262.78	215,255.77	30.48

SUNGARD K12
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TOWN OF CLINTON
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: ORGN_FUND='44'
 ACCOUNTING PERIOD: 5/24

SORTED BY: FUND, DEPARTMENT, ACCOUNT
 TOTALED ON: FUND, DEPARTMENT
 PAGE BREAKS ON:

FUND--44 YOUTH/FAMILY FUNDS
 DEPARTMENT--4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
58920	PEER PROGRAMS	58,366.84	659.12	81.02	3,270.62	55,009.20	5.74
58977	SAMHSA CARRYOVER	71,596.00	14,046.73	6,481.78	18,555.89	46,558.33	34.97
58987	SAMHSA GRANT EXPS	73,361.33	0.00	0.00	34,178.19	39,183.14	46.59
58988	FY24 DCF YSB GRANT	30,002.00	1,341.94	202.59	8,394.80	21,405.61	28.65
58991	SAMHSA GRANT 5 EXPS	286,389.00	5,343.70	5,765.39	12,493.43	273,893.57	4.36
58991	TOTAL YOUTH & FAMILY	519,711.17	21,390.89	6,765.39	76,894.93	436,050.85	16.10
	TOTAL YOUTH/FAMILY FUNDS	519,711.17	21,390.89	6,765.39	76,894.93	436,050.85	16.10
	TOTAL REPORT	519,711.17	21,390.89	6,765.39	76,894.93	436,050.85	16.10