

**Agenda**  
**Human Services Advisory Board**  
**Regular Meeting**  
**Tuesday May 16, 2023, 6PM**  
**Via GO TO MEETING**

Clinton Human Services Advisory Board

May 16, 2023, 6:00 – 7:00 PM (America/New\_York)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/984998469>

You can also dial in using your phone.

Access Code:

984-998-469

United States:

+1 (872) 240-3212

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from April 19 Regular Meeting
- IV. Treasurer's Report
- V. Update on Transition for Director
- VI. Director's Report
  - A Chronic Absenteeism Program Launched
  - B Summer Programs
  - C Launch Pad Begins
- VII. Correspondence
- VIII. Adjourn

Action Items: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Minutes  
Human Services Advisory Board  
Regular Meeting  
Tuesday, April 18, 2023 6:00PM  
Via Go To Meeting

Board Members Present: Shelby Auletta, Erin Gaudet, Gerry Baird, Mark Barillaro, Celeste Calabotta  
Members Absent: Brian Corbin, Amanda Stevens, Sydney Robinson  
Staff Members Present: David Melillo, Carol Sanzero

Meeting called to order at 6:04PM by E. Gaudet.

Chairperson's Remarks: Erin mentioned that she received an email from Andrea Reu expressing interest in attending tonight's meeting with someone interested in becoming a board member; however, they are not in attendance. Erin also contacted the school Superintendent to get a liaison from the school system to the HS Board.

Approval of Minutes from Special Meeting March 14, 2023: motioned by S. Auletta, seconded by M. Barillaro passed unanimously.

Treasurer's Report: All accounts are funded. D. Melillo pointed out that the Opioid Mini Grant is not a grant and actually funded by a settlement with pharmaceutical companies. This fund is Town money, not just Human Services, but also for the Fire Department and/or Police Department. Erin questioned if Human Services would be eligible for some of the funds and David noted that HS would be. However, so far, the money has been used to purchase Narcan for the Police and Fire Departments. Opioid abuse is primarily in the adult sector.

Status of Replacement for Human Services Director: The job is not posted yet but expected to be by the end of April. Discussion was had regarding the importance of finding a replacement Director in time to train with current Director for two weeks.

Director's Report: D. Melillo noted the programs being restarted this Spring: Home Alone, Mother Daughter Night Out, Grandparents Raising Grandchildren. Summer programs will start around June 20<sup>th</sup> and is the largest selection of events offered from any of the previous years' programs.

Post High School Transition Program - Launch Pad: D. Melillo explained the program and noted that there were 3 or 4 inquiries already this week. Erin asked if the school is aware of this new program and David told her it has not been announced yet. He is hopeful to get this started this summer. Erin noted she can put brochures in graduation grab bags. It was also noted that this will be on a sliding scale if a client cannot afford the full payment suggested.

Correspondence: CYSA HB 6902 Testimony (an act concerning youth services bureaus and establishment of a juvenile diversionary program). Discussion was had regarding the JRB program and how the wording in the HB 6902 is of concern to Youth Service Bureaus.

Other: 1. Shelby noted outdated information listed on website. David said it should be fixed by the end of next week. Website training will be offered to Ben and India. 2. Erin spoke regarding a Walk-A-Thon organized by Iris Dunham for May 7<sup>th</sup> for mental health awareness. David noted there will be staff participating and that Human Services will have a table set up as well.

Meeting adjourned at 6:44PM.

Respectfully submitted by C. Sanzero

SUNGARD K12  
 DATE: 05/11/2023  
 TIME: 11:46:17

TOWN OF CLINTON  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='44'  
 ACCOUNTING PERIOD: 10/23

SORTED BY: FUND,DEPARTMENT,ACCOUNT  
 TOTALED ON: FUND,DEPARTMENT  
 PAGE BREAKS ON:

FUND-44 YOUTH/FAMILY FUNDS  
 DEPARTMENT-4419 YOUTH & FAMILY

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD.
38919	PARTNERS IN COMMUNI	3,199.33	.00	.00	79.12	3,120.21	2.47
58920	PEER PROGRAMS	63,751.18	663.84	.00	8,418.46	55,332.72	13.21
58945	OPTIOLD MINI GRANT	8,485.00	.00	.00	1,245.78	7,239.22	14.68
58949	WRAPAROUND GRANT EX	522.00	.00	.00	.00	522.00	.00
58977	FY22 SAMHSA GRANT E	100,815.89	.00	.00	100,815.89	.00	100.00
58983	FY22 DCF YSB GRANT	30,004.00	2,046.56	.00	17,441.99	12,562.01	58.13
58984	FY23 LPC GRANT EXPS	7,102.79	.00	.00	621.52	6,481.27	8.75
58987	FY23 SAMHSA GRANT E	214,791.75	17,767.56	3,992.52	101,042.98	109,756.25	48.90
	TOTAL YOUTH & FAMILY	428,671.94	20,477.96	3,992.52	229,665.74	195,013.68	54.51
	TOTAL YOUTH/FAMILY FUNDS	428,671.94	20,477.96	3,992.52	229,665.74	195,013.68	54.51
	TOTAL REPORT	428,671.94	20,477.96	3,992.52	229,665.74	195,013.68	54.51

SUNGARD K12  
 DATE: 05/11/2023  
 TIME: 11:41:32

TOWN OF CLINTON  
 DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 10/23

SORTED BY: FUND,DEPARTMENT,ACCOUNT  
 TOTALED ON: FUND,DEPARTMENT  
 PAGE BREAKS ON:

FUND - 01 - TOWN GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
01-44-4419 51310 HUMAN SERVICES SALARIES-FULL TIME	259,644.00	20,107.44	.00	187,484.57	72,159.43
01-44-4419 51320 HUMAN SERVICES SALARIES - PART TIME	20,242.00	1,149.88	.00	11,511.78	8,730.22
01-44-4419 52900 HUMAN SERVICES TRAVEL EXPENSE	850.00	144.10	.00	559.24	290.76
01-44-4419 53200 HUMAN SERVICES PROFESSIONAL SERVICE	2,250.00	.00	.00	850.00	1,400.00
01-44-4419 53220 HUMAN SERVICES IN SERVICE	1,000.00	.00	.00	.00	1,000.00
01-44-4419 56100 HUMAN SERVICES GENERAL SUPPLIES	3,200.00	282.24	130.84	2,579.39	489.77
01-44-4419 56900 HUMAN SERVICES OTHER SUPPLIES	3,300.00	538.14	.00	2,908.97	391.03
01-44-4419 58100 HUMAN SERVICES DUES & FEES	1,430.00	.00	.00	1,274.75	155.25
01-44-4419 58800 HUMAN SERVICES PROGRAM COST	2,500.00	.00	.00	1,231.95	1,268.05
01-44-4419 58900 HUMAN SERVICES OTHER ITEMS	10,000.00	2,419.97	.00	5,469.97	4,530.03
TOTAL DEPARTMENT - YOUTH & FAMILY	304,416.00	24,641.77	130.84	213,870.62	90,414.54
TOTAL FUND - TOWN GENERAL FUND	304,416.00	24,641.77	130.84	213,870.62	90,414.54
TOTAL REPORT	304,416.00	24,641.77	130.84	213,870.62	90,414.54

## **DIRECTOR'S REPORT- April 2023**

- Job Shadow – 35 students surveyed, placements last month = 4 + 13 new placements = 17 FY total. Five experiences were set up and scheduled.
- Mother/Daughter Night Out – returning May 9<sup>th</sup>
- Home Alone – returning May 2<sup>nd</sup>
- Open Mic – not active at this time
- Grandparents Group – held April 24<sup>th</sup>
- Collaborating with HCH library staff on a summer enrichment program for middle schoolers

### **Partners in Community**

- Morgan REACT Utilization: 12 REACT members were involved in April 20<sup>th</sup> meeting (movie night/social hangout on a day that is known to be popular for engaging in substance use). There were 4 Eliot REACT members and 8 Morgan REACT members. YTD total: 150.
- Eliot REACT met on April 27<sup>th</sup> for a goal-focused activity/meeting “Seeds of Change”. There were 2 Morgan REACT members, 6 Eliot REACT members and 5 parents in attendance. 1 new participant, 14 existing participants, YTD total: 26.
- PiC: Met April 24<sup>th</sup> – 10 members in attendance. YTD total: 24.

### **Juvenile Review Board**

- 1 existing participant – 1 closed case = YTD total: 7.

### **Police Youth Group**

- 35 existing participants, 35 attendees this month, FY total 35

### **Mental Health Task Force**

- No new participants, FY total 9

### **Clinical Services**

- 21 previously, 3 opened, 1 closed. April caseload: 23.
- Short term responses (non-cases): 3 previously, 0 new = 3 FY total.

**Social Services: April 1, 2023 – April 30, 2023**

Total Assistance: \$5,449.39

Assistance Records: 153

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 20

Seniors (60+) Assisted: 30

Other (unknown) Assisted: 9

Total Cases Assisted: 59

Children (0-17) in Assisted Households: 11

Adults (18-59) in Assisted Households: 35

Seniors (60+) in Assisted Households: 39

Other (unknown) in Assisted Households: 14

Total Households Assisted: 58 households with a total of 99 members

CT Foodshare Mobil Pantry: April 21, Workforce Alliance was on site to provide literature and info on their employment programs/assistance, as well as a Medicare Specialist. Upcoming pantry: May 19<sup>th</sup>.

Operation Fuel: Program closed through August 1<sup>st</sup>. Amount of assistance is now \$500 maximum instead of up to \$1000.

Renter's Tax Relief began April 1<sup>st</sup> and runs through the end of September.

The CT Public Utilities Regulatory Authority has pushed back the utility shutoff moratorium for gas and electric utilities until Oct. 31. This will protect thousands from shutoffs, which is concerning as Operation Fuel, which normally assists at this time, is unavailable until August. The 2023 Winter Protection Program will be in place from Nov. 1 of this year to May 1 2024.

Campership applications were sent to all the schools. So far we have received and approved 1 campership. Info will be put in Harbor News as well as social media. It is also up on the digital sign.

Food Drive to be held during budget referendum.