

Agenda - Amended
Human Services Advisory Board
Regular Meeting
Tuesday, March 16, 2021, 6:00pm
Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/88980027189>

Meeting ID: 889 8002 7189

One tap mobile

+13017158592,,88980027189# US (Washington DC)

+13126266799,,88980027189# US (Chicago)

- I. Call to Order
- II. Chairperson's Remarks
- III. Approval of Minutes from Regular Meeting, February 16, 2021
- IV. Treasurer's Report
- V. Staff Update: Jill Paglino
New Programs: (Scavenger Hunt, Skill Share, Yoga) and the Job Shadow
- VI. Clinton Human Services Logo
- VII. Director's Report
 - Recommendation for Saving Job Shadow
 - Connecting with St. Mary's
 - Clergy Meeting
 - Stop & Shop Fundraiser
- VIII. Billing Update
- IX. Adjourn

Action Items: _____

Minutes
Human Services Advisory Board
Regular Meeting
Tuesday, February 16, 2021 6:00PM
Via Zoom

Board Members Present: Litsa Aniskovich, Shelby Auletta, Michelle Bailey, Brian Corbin, Erin Gaudet, Alan Samet, Gerry Vece (joined at 6:55PM)

Board Members Absent: Dylan Ayer, Donielle Didiano, Jane Scully Welch

Staff Members Present: David Melillo, Cheryl Church, Carol Sanzero

Meeting called to order at 6:04PM by E. Gaudet.

Chairperson's Remarks: E. Gaudet noted absences but there were enough board members for a quorum.

Approval of Minutes from Regular Meeting December 15, 2020: Motioned by M. Bailey, seconded by S. Auletta passed unanimously.

Correspondence: E. Gaudet sent an email thanking staff, volunteers, and especially C. Church for their work on the Holiday Toy Program. Town Council Chair C. Aniskovich replied to reinforce the good effort. Correspondence also included Winter Blood Drive poster for March 3rd and thank you note to John DellaVentura for donated bicycles.

Treasurer's Report: D. Melillo provided two months of budget reports. He noted that no account has been over expended and spending is actually behind normal at this point due to COVID. He included the department's budget request submitted to the Town for the FY21-22 Budget Hearing scheduled on Thursday, February 18, 2021 at 6:00PM. Department Heads will attend the meeting and the Town Manager will respond.

Election of Officers: Current incumbents E. Gaudet, Chairperson, and S. Auletta, Secretary, were reappointed to those positions by a motion from M. Bailey, seconded by L. Aniskovich that passed unanimously.

Staff Update: C. Church gave an update of the holiday programs. She noted that they came off successfully in spite of the snow storm and delayed opening of the Town Hall. As Charity Tracker is still updating, exact numbers are not yet available. She opened the discussion for questions from the Board. Items discussed were the continuance of the Amazon gift list, the difference between Toys for Tots sponsored by the police department and Social Service's Christmas program, and a possible Christmas in July event. E. Gaudet asked what she and the other board members can do to ease the pressure during the holidays. Cheryl noted that additional hours for her department would be best since she cannot have volunteers upstairs for client confidentiality reasons.

Mental Health: As K. Edwards already runs a mental health committee (with S. Auletta and E. Gaudet on said committee), E. Gaudet suggested interested members J. Scully Welch and M. Bailey join this

committee and notify members of the next March meeting. E. Gaudet noted that school will be back in session Monday and D. Melillo will check to see if programs can restart in small groups.

Directors Report: D. Melillo informed the Board that although he had been expecting a cut in Middlesex United Way funds, this grant will not be renewed. This grant funded the Job Shadow and camper scholarships programs. They can be funded short term from the Peer-to-Peer fund but he is looking for other sponsors. There are new programs for February, including a scavenger hunt this Saturday, February 20th, a yoga class for Morgan students, and Eliot Winter Series offering activities such as jewelry making, theater, baking, crafting and journaling.

Revised Counseling Fee Scale: There will be no private insurance billing and the sliding scale for new clients will be effective March 1st. S. Auletta motioned to approve, seconded by G. Vece passed unanimously.

D. Melillo summarized B. Francis's report from Scout Collective of the December 15th HSAB Team Development Meeting. He referred to the report that noted the members' personal reasons for being drawn to Board and the skills they bring. He commented on their involvement in PiC, the holiday program, mental health committee, bike build, yoga classes and more. He briefly outlined the differences between Governing Boards, Advisory Boards, and Clinton Human Services Advisory Board. He noted that staff appreciate the Board's involvement and asked that they hone their priorities.

Annual Town Meeting January 25th: It was noted that the meeting was adjourned after only four departments made their presentations.

Meeting adjourned at 7:12PM.

Respectfully submitted by C. Sanzero

Grants Budget

TOWN OF CLINTON
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTALL

SUNGARD K12
DATE: 03/08/2021
TIME: 10:34:44

SELECTION CRITERIA: orgn.fund='44'
ACCOUNTING PERIOD: 8/21

SORTED BY: FUND,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON:

FUND - 44 - YOUTH/FAMILY FUNDS

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
44-44-4419 52900 YOUTH & FAMILY GRANTS TRAVEL EXPENS	.00	.00	.00	.00	.00
44-44-4419 53905 YOUTH & FAMILY GRANTS FY20 WORKFORC	.00	.00	.00	.00	.00
44-44-4419 58907 YOUTH & FAMILY GRANTS DMMAS GRANT F	.00	.00	.00	.00	.00
44-44-4419 58908 YOUTH & FAMILY GRANTS SDE GRANT FY	.00	.00	.00	.00	.00
44-44-4419 58909 YOUTH & FAMILY GRANTS LPC FY19	681.11	.00	.00	.00	681.11
44-44-4419 58910 YOUTH & FAMILY GRANTS UNITED WAY FY	.00	.00	.00	.00	.00
44-44-4419 58911 YOUTH & FAMILY GRANTS YSB ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58915 YOUTH & FAMILY GRANTS DHMAS GRANT	.00	.00	.00	.00	.00
44-44-4419 58916 YOUTH & FAMILY GRANTS DRUG FREE COM	.00	.00	.00	.00	.00
44-44-4419 58917 YOUTH & FAMILY GRANTS GRANT EXPENSE	.00	.00	.00	.00	.00
44-44-4419 58918 YOUTH & FAMILY GRANTS SDE ENHANCEME	.00	.00	.00	.00	.00
44-44-4419 58919 YOUTH & FAMILY GRANTS PARTNERS IN C	.00	.00	.00	.00	.00
44-44-4419 58920 YOUTH & FAMILY GRANTS PEER PROGRAMS	.00	.00	.00	.00	.00
44-44-4419 58921 YOUTH & FAMILY GRANTS UNITED WAY GR	46,574.64	83.74	265.00	3,809.44	42,500.20
44-44-4419 58922 YOUTH & FAMILY GRANTS JRB SUPPORT &	.00	.00	.00	.00	.00
44-44-4419 58923 YOUTH & FAMILY GRANTS WORKFORCE ALL	.00	.00	.00	.00	.00
44-44-4419 58943 YOUTH & FAMILY GRANTS YSB ENHANCEME	6.59	.00	.00	.00	6.59
44-44-4419 58944 YOUTH & FAMILY GRANTS COMMUNITY FOU	.00	.00	.00	.00	.00
44-44-4419 58945 YOUTH & FAMILY GRANTS OPIOD MINI G	.00	.00	.00	.00	.00
44-44-4419 58947 YOUTH & FAMILY GRANTS CT JUDICIAL D	.00	.00	.00	.00	.00
44-44-4419 58949 YOUTH & FAMILY GRANTS WRAPAROUND GR	.00	.00	.00	.00	.00
44-44-4419 58951 YOUTH & FAMILY GRANTS COMMUNITY FOU	1,470.38	.00	.00	.00	1,470.38
44-44-4419 58952 YOUTH & FAMILY GRANTS CT JUDICIAL G	.00	.00	.00	.00	.00
44-44-4419 58956 YOUTH & FAMILY GRANTS SUICIDE PREV	.00	.00	.00	.00	.00
44-44-4419 58957 YOUTH & FAMILY GRANTS FY20 DMHAS GR	2,704.31	.00	.00	2,704.31	.00
44-44-4419 58958 YOUTH & FAMILY GRANTS FY20 DCF YSB	.00	.00	.00	.00	.00
44-44-4419 58959 YOUTH & FAMILY GRANTS FY20 DCF YSB	.00	.00	.00	.00	.00
44-44-4419 58960 YOUTH & FAMILY GRANTS FY20 UNTEDE W	191.55	.00	.00	1,079.00	-887.45
44-44-4419 58961 YOUTH & FAMILY GRANTS FY20 YSB ENHA	.00	.00	.00	.00	.00
44-44-4419 58962 YOUTH & FAMILY GRANTS FY20 SAMHSA G	178,839.41	10,089.50	.00	-460.00	460.00
44-44-4419 58967 YOUTH & FAMILY GRANTS FY21 DCF YSB	14,189.00	1,222.86	.00	84,753.61	94,085.80
44-44-4419 58968 YOUTH & FAMILY GRANTS FY21 YSB ENCH	8,588.00	.00	.00	9,978.61	4,210.39
44-44-4419 58969 YOUTH & FAMILY GRANTS FY21 LPC	3,907.00	.00	.00	2,200.00	8,388.00
44-44-4419 58970 YOUTH & FAMILY GRANTS FY21 UNTEDE W	1,600.00	26.33	.00	2,954.91	952.09
44-44-4419 58971 YOUTH & FAMILY GRANTS FY21 SAMSHA G	214,791.75	13,365.00	.00	1,600.00	.00
TOTAL DEPARTMENT - YOUTH & FAMILY	473,543.74	24,787.43	265.00	125,964.63	195,447.00
TOTAL FUND - YOUTH/FAMILY FUNDS	473,543.74	24,787.43	265.00	125,964.63	347,314.11
TOTAL REPORT	473,543.74	24,787.43	265.00	125,964.63	347,314.11

DIRECTOR'S REPORT- February 2021

- Girls Group: 0 active participants, FY total 6 participants.
- Home Alone: Number of trainings 0 with 0 youth attending, FY total 5.
- Grandparents Group: 3 participants this month, 1 new participant=4 active participants, FY total 6 participants.
- QPR Training: Completed one training 2/24 with 11 participants (5 youth, 6 adult). By the end of February, we had 202 residents, 234 school staff, and 17 non-residents trained. Total number trained 453.
- Other: Began an 8-part Zoom series for Eliot students, featuring several Morgan students as instructors. Activities include: sea glass jewelry, bullet journals, theater games, collage, mug cakes and a simple science experiment. For the last two sessions, the participants will teach new skills to each other. Program runs February 3rd to March 24th with 11 students participating.

On February 20th, over 100 Clinton residents on 25 teams participated in the town-wide Scavenger Hunt. Everyone seemed to enjoy the activity. Sponsors included Beach Donut and Project Courage. Five board members served as judges.

Partners in Community

- Morgan REACT: 14 participants this month, 0 new participants, FY total 45 students.
- Eliot REACT: 22 attendees this month, 0 new participants, FY total 22 attendees.
- PiC: 27 participants this month, 1 new participant, FY total 40 participants.

Juvenile Review Board

- 4 participants this month, FY total 7.

Police Youth Group

- 0 new participants this month, FY total 23.

Mental Health Task Force

- 6 participants this month, FY total 22.

Clinical Services

- 28 previously, 3 opened, 1 closed. February caseload: 30.
- Short term responses (non-cases): 5 previously, 0 new = 6 FY total.

Social Services: February 1, 2021-February 28, 2021

Total Assistance: \$1,579.60

Assistance Records: 68

Children (0-17) Assisted: 0

Adults (18-59) Assisted: 11

Seniors (60+) Assisted: 13

Other (unknown) Assisted: 19

Total Cases Assisted: 43

Children (0-17) in Assisted Households: 6

Adults (18-59) in Assisted Households: 20

Seniors (60+) in Assisted Households: 16

Other (unknown) in Assisted Households: 28

Total Households Assisted: 43 households with a total of 70 members

CT Food Bank Mobile Pantry – Distribution held February 5, 2021 – 65 households attended through drive-thru distribution. Next distribution March 5, 2021.

Emergency Pantry Assistance (office): 10 households

Rent Requests: 10 households

Middlesex United Way appears to be dropping the region's Healthy Community/Healthy Youth Program. This will be a \$6,200 cut for CHS. The biggest loss is in the almost \$4,000 that funded our Job Shadow Program.

JOB SHADOW COSTS:

	<u>Budget 19-20</u>	<u>Budget 21-22</u>
1. Transportation	\$1,584	\$1,584
a. Middlesex Hospital bus=\$240		
b. YSB Hartford trip=\$308		
c. Construction trip bus=\$308, tickets-\$210		
d. Yard Goats bus=\$308, tickets=\$210		
2. Salary: Coordinator, 30 weeks x 1.5 hours x \$30	\$1,350	\$ 0
3. Salary: Secretary (Morgan), 30 weeks x 1.5 hours X \$18	\$ 810*	\$ 810
4. Payroll Taxes, \$810 x .0765 formula	\$ 162	\$ 62
Total	\$3,906	\$2,546

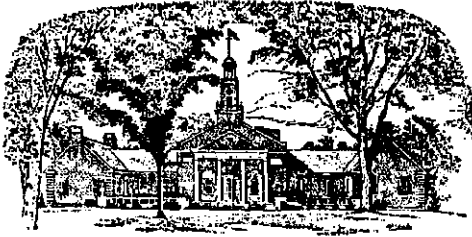
*Without pay for secretarial time.

Request a motion to maintain the Job Shadow Program, seek alternative funding but utilize Peer-to-Peer line item if necessary.

The additional \$2,294 went to create scholarships for Nature's Classroom (\$800) and \$1,494 in youth summer camp scholarships.

We have notified Nature's Classroom that we will no longer be able to assist them in this way.

We believe we will be able to reallocate the summer camp scholarships through our YSB grants.



Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

TOWN COUNCIL BUDGET WORKSHOP

Thursday, February 18, 2021 at 6:00 PM

GoToMeeting Teleconference

Minutes

Present: Chris Aniskovich, Carol Walter, Mark Richards, Dennis Donovan, Tim Guerra, Eric Bergman and Christine Goupil

Also present: Karl Kilduff, Town Manager

C. Aniskovich opened the meeting at 6:00 pm. The Town Manager reviewed the following budgets with the council.

Town Manager

- The biggest budget driver in this department is salaries.
- Town Council stipends are included in this budget

Finance

- The majority of the expenses are in salaries. There is a decrease in the salaries line item based on a previous agreement with the union that has now ended.
- Travel expense line item has decreased.

Town Clerk

- All salaries are contractual
- Increase in election costs of \$1,000 for absentee ballots

Assessor

- All salaries are contractual
- Travel expense line item increased slightly
- Technical services line item increased which represents our contract with Quality Data.
- Slight increase in the technology maintenance line item and dues & fees

Tax Collector

- The biggest expense in this department is salaries. Part time salary was increased by \$1 per hour which reflects a slight reduction then what was requested.
- Other Items (Lexis Nexis) line item increased slightly

Inland Wetlands

- Largest line item in this budget is salaries. The remainder of the line items are flat.

William Stanton Memorial Town Hall, 54 East Main Street, Clinton CT 06413



Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

Zoning Board of Appeals

- Slight decrease in the postage line item

Planning & Zoning

- Salaries line item is contractual. The other half of the ZEO position is in Inland Wetlands budget.
- Other professional services line item includes \$48,000 for CHA consultant and \$10,000 for regulation rewrites.

Building

- The biggest budget driver is salaries. Salaries line item is contractual.
- \$900 for code books was removed from the budget

Human Services

- The biggest budget driver is salaries. The salaries line item reflected in this budget is contractual.
- Veteran/Elderly Affairs stipend is \$6,768. This stipend is assigned to one of the employees. This has been a budget item for many years but the first time it's been listed as a separate line item.
- Program cost line item of \$2,000 includes funding for the VFW to honor veterans.
- Other Items line item budget is \$5,000 to support resident emergency needs.

Senior Services

- This is a new budget for the town. The budget reflects a salary of a part time program coordinator plus \$1,000 for program expenses.

WSAM Maintenance

- This budget reflects the full time custodians

Public Works

- The biggest budget driver is salaries. Salaries line item is contractual. The Assistant Director has left and taken a position with another town. The position has not been filed and the salary has been removed from the budget. There was some discussion with the department head to hire another truck driver and leave the assistant director position vacant. The council would need to add that position to the budget if desired.
- Overtime line items are based on historical averages
- Increase in the landfill cost line item due to a MIRA rate increase
- Clothing allowance line item is contractual
- Town hall building maintenance line item of \$15,500 is a separate line item as stated in the trust agreement.