Present: Chairman Christine Goupil, John Allen, Carol Walter, Ellen Dahlgren, Riki Falanga and Heidi Hayes

Absent: Mike Hornyak, Christy Pontillo, Don Hansen and Mario Lupone

Chairman Goupil called the meeting was called to order at 4:35 pm. Courtney Hendrickson with CERC was available by phone for the meeting.

Correspondences: Collier International, a project manager, would like to make a presentation to the committee.

General discussion on the following items:
- Reviewed the latest draft on recommended steps for the potential sale and/or reuse of the Pierson School Property
  - Understand the current conditions and capacity
  - Determination of existing needs, public sentiment and market conditions
  - Develop action plan for implementation of vision
- Estimate from C. Hendrickson on developing a charrette
- Organize an open house for a Saturday morning in October at Pierson
- Discussion on a draft timeline
- Process for developing an RFP
- Zoning regulations
- Site visits to other buildings that have developed a reuse such as the Velvet Mill in Stonington.

Walter made a motion, seconded by Hayes and unanimously adjourned the meeting at 5:30 PM.

Respectfully submitted,

Mary Schettino