Town Council Regular Meeting
Wednesday, March 04, 2020
8:00 AM
Town Hall Rose Room
Minutes

Present: Chris Aniskovich, Carol Walter, Dennis Donovan, Tim Guerra, Eric Bergman and Christine Goupil

Absent: Mark Richards

Also present: Karl Kilduff, Town Manager

The meeting was called to order at 8:00 am. Everyone stood for the pledge of allegiance.

VISITORS

No visitors wished to speak at this time.

APPROVAL OF MINUTES –FEBRUARY 19, 2020

C. Walter made a motion, seconded by E. Bergman to approve the minutes of February 19, 2020. The motion was unanimously approved.

APPOINTMENTS

T. Guerra made a motion, seconded by C. Goupil to appoint Martin Jaffe to the RiverCOG Regional Planning Committee alternate seat replacing Eric Bergman. The motion was unanimously approved.

TOWN COUNCIL POLICY FOR VACATED SEATS

C. Aniskovich spoke on setting a policy for all appointed boards and commission in regards to filling vacated seats. The policy will allow all political parties and unaffiliated voters the opportunity to fill a vacated seat. Currently, the Town Clerk notifies the council and the chairman of each political party once she receives a resignation. The council discussed the following items in regard to establishing a policy.

- Once the seat is vacated how long will it be open before it can be filled
- How to communicate the vacancies to the public
- Process for multiple people applying for the same seat

The policy will be discussed further at the next council meeting.
STATUS OF THE PIERSON FUTURE USE COMMITTEE

The deed restrictions will need to be addressed and resolved before the town can move forward. Walter made a motion, seconded by D. Donovan to disband the Pierson Future Use Committee. The motion was unanimously approved. Goupil requested that committee members be thanked for their service.

HISTORIC PRESERVATION GRANT

The Town Clerk is requesting permission to apply for the Historic Preservation grant in the amount of $5,500. This will complete the map conversion project that was started with the previous grant. The map cabinets are old and the drawers do not open easily. The total cost of the project is $6,100. The Town Clerk will use the Historic Preservation Funds to cover the remaining cost of the project. C. Walter made a motion, seconded by T. Guerra to authorize applying for the Historic Preservation Grant in the amount of $5,500. The motion was unanimously approved.

BANK OF AMERICA LEASE AGREEMENT AUTHORIZING RESOLUTION

T. Guerra made a motion, seconded by D. Donovan and unanimously approved the Bank of America Lease Agreement Authorizing Resolution as stated below.

RESOLUTION

WHEREAS, as part of its budget process, the Town of Clinton has previously authorized the use of lease/purchase financing to fund the replacement of Police Department vehicles, and

WHEREAS, equipment leases were codified in the Master Equipment Lease/Purchase Agreement dated October 3, 2016 with Banc of America Public Capital Corp, and

WHEREAS, the Master Equipment Lease/Purchase Agreement has been amended by adding new Schedules of Property each time new equipment purchases are financed, and

WHEREAS, the Town desires to finance new Police Department vehicles which requires the Master Equipment Lease/Purchase Agreement to be amended to include Schedule of Property No.6 for vehicles to be purchased as part of the Town Budget for the fiscal year July 1, 2020 through June 30, 2021

NOW THEREFORE, BE IT RESOLVED THAT, the Town Council of the Town of Clinton hereby authorize and direct the Town Manager to execute, on behalf of the Town of Clinton, the necessary agreements and forms by and between Banc of America Public Capital Corp to lease three (3) Police Department vehicles for a total of $157,462 as part of the Master Equipment Lease/Purchase Agreement dated as of October 3, 2016 and Schedule of Property No. 6.

DUTIES OF THE TOWN HISTORIAN
Christy Pontillo with the Clinton Historical Society submitted a list of duties for review by the council and recommended setting a term limit of 5 years. C. Goupil made a motion to approve the duties of the Town Historian as recommended by the Clinton Historical Society with a term limit of 5 years and includes the submission of an Annual Report. The motion was unanimously approved.

SENIOR TASK FORCE

The council discussed forming a committee to conduct an extensive search on a Clinton Senior Center. The following items were discussed by the council.

- Who will make up the committee?
- Charge of the committee?
- Location of the facility – individual space or combined space as well as a new location or existing location.
- Cost associated with acquiring the location or upgrades to an existing facility.
- Operational expenses of the facility
- Focus on programming
- Long term strategy

The makeup and charge of the committee will be discussed further at the next council meeting.

CHAIRMAN’S REPORT

The Police Department will be holding an Award/Promotion Ceremony at the Town Hall on Thursday, March 5th at 6:00 pm.

TOWN MANAGER’S REPORT

RiverCOG has announced their Household Hazardous Waste collections and paper shredding events for 2020. The complete schedule is posted on the town’s website at www.clintonct.org.

A copy of K. Kilduff’s report is attached to the minutes.

TOWN COUNCIL COMMITTEE LIAISON REPORTS

E. Bergman briefly reported on Planning & Zoning and Inland Wetlands.

EXECUTIVE SESSION – PENDING CLAIMS CGS 1-200(6)(B)

D. Donovan made a motion, seconded by C. Walter to go into executive session at 8:51 am to discuss pending claims and invite K. Kilduff, Gerry Vece, Peter Chow and M. Schettino. The motion was unanimously approved. The council came out of executive session at 9:00 am.

SETTLEMENT AGREEMENT AND MUTUAL RELEASE

T. Guerra made a motion, seconded by C. Goupil to approve the Settlement Agreement and Mutual Release. The motion was unanimously approved with one abstention from D. Donovan.
ADJOURN

C. Walter made a motion, seconded by E. Bergman and unanimously adjourned the meeting at 9:01 am.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager
Duties of the Clinton Town Historian:

The Clinton Town Historian should have a vast knowledge of the history of our town. Ideally, they should be a long time resident and have a familiarity with first hand records and historical research. They should be able to research and be familiar with the histories of houses in Clinton. They should also be familiar with our oral history. They will be able to handle out of state genealogy questions. Over time, this individual will adjust and adapt to the changing needs of our community.

They should have a lengthy interest in the history of Clinton. They should be a long time member of any of these local historical groups: The Clinton Historical Society (CHS), Adam Stanton House, and Cemetery Association. This would attest to their long time interest in Clinton’s history. Being a direct descendant of any of our Founding Families such as but not limited to: Kelsey, Eliot, Griswold, Rossiter, Buell, Stannard is also a plus.

The Historian will work closely with CHS and The George Flynn Library. Essentially they should be the CHS Ambassador/Liaison to the Town of Clinton. The Historian will be available to assist the CHS Program Director with our many programs during the year and with The Voices of Clinton series. In this way the Town Historian will supplement and enhance the efforts of CHS and vice versa.

The Clinton Town Council should consult CHS when a new appointment is necessary.

Term limit: This has always been a lifetime appointment. Other towns have term limits of 3-5 years. My opinion is the term should be 5 years with the individual able to be reappointed to another term at that time.
TOWN MANAGER’S REPORT

TO: Honorable Town Council Members
FROM: Karl F. Kilduff, Town Manager
DATE: March 4, 2020

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:
   a) FY2020-21 Budget: To prepare the Council to act on the budget before referring it to a public hearing, I prepared an update comparing the Town Manager’s Proposed Budget to the Town Council’s Budget (discussed as of February 25, 2020).

   b) Union Negotiations: As many of you are aware, all of the Town’s collective bargaining agreements will expire at the end of the fiscal year. To that end, the Town is moving forward with our unions to start the discussion toward successor agreements. The process begins with setting ground rules for negotiations. We are at the point of setting ground rules and establishing early dates for negotiations. There will be more to report as progress is made. Ultimately, the negotiated agreement will have to be acted upon by the Town Council.

2. Upcoming Events:
   a) March 5, 2020   Police Department Promotion and Award Ceremony (6:00 PM)
   b) March 9, 2020   Board of Police Commissioners (6:00 PM)
   c) March 9, 2020   Planning & Zoning Commission (6:00 PM)
   d) March 10, 2020  Economic Development Commission (6:30 PM)
   e) March 18, 2020  Town Council Regular Meeting (7:00 PM)
   f) March 18, 2020  Zoning Board of Appeals (7:00 PM)

3. Connecticut Conference of Municipalities:
   a) No report at this time. The CCM Legislative Committee will meet on March 5, 2020.

4. River COG:
   a) The River COG met on February 26, 2020. Topics of note that were discussed included;
      - Community Rating System (CRS) — DEEP presented the CRS, which is a voluntary activity under the National Flood Insurance Program which could aid in reducing flood insurance premiums. The CRS requires staff involvement to complete the application, participate in a FEMA audit and keep records of activities performed. The COG presentation revolved around participating in the CRS for only open space acquisition (as it has a lower administrative burden). This is an item worth further review.
• County Equivalency - As a part of the CRS discussion, the COG was apprised of efforts to have Councils of Governments given county equivalency, which would treat our region as a county for the purposes of different programs and grants. Within the context of the CRS, the shared work of everyone would go toward reducing flood insurance rates. An article covering the topic is included for your reference.

• MIRA – A lengthy discussion was held discussing the short-term and long-term future for MIRA and how municipal solid waste might be handled.

• Regional Plan of Conservation and Development – the COG is getting ready to begin an update to the Regional Plan of Conservation and Development. There will be more to come on this item as meeting dates and topics are developed.

5. Miscellaneous:

6. Attachments and Information Sharing:
   a) Connecticut Examiner Article: "Regional Planners Seek Federal Recognition..." (2/27/2020)
Regional Planners Seek Federal Recognition as Connecticut’s County Government Equivalent

Published on February 27, 2020 — in Old Saybrook — by Christopher McDermott

Connecticut’s regional councils of government are seeking to be federally recognized as the state’s equivalent of county government in an effort to make better use of federal data, be more competitive for certain federal grants, and streamline application processes.

Sam Gold, chair of the Connecticut Association of Councils of Government, said that county lines in Connecticut are a “historical relic” of the 18th and 19th centuries. County governments in Connecticut were abolished by the
state legislature in 1960.

Many of the roles filled by county governments in other states are covered instead by nine councils of government (COGs), which are regional planning agencies that answer to a board made up of member towns’ chief executive officers.

“There's a number of different federal calculations and tabulation for data that are not very useful in Connecticut,” said Gold, who is also executive director of the Lower Connecticut River Valley Council of Governments (RiverCOG). “For example, the U.S. Department of Commerce creates county business patterns — a snapshot of local economies based on a county level.”

RiverCOG’s member town borders roughly align with Middlesex County, in addition to Old Lyme and Lyme in New London County, but other COGs are not so closely aligned with any particular county.

Gold said that the Naugatuck Valley Council of Governments has towns in four counties, doesn’t cover the majority of any county, and doesn’t have any county’s single biggest city.

“The [federal government’s] county data was useless for understanding the local economy in that region,” Gold said.

Gold said that Connecticut’s Office of Policy and Management is working with federal officials in hopes of phasing in that federal recognition of the COGs in 2021, which would likely not require a change in Connecticut state statute.

“It doesn’t change how anything is delivered in Connecticut, but it could allow the towns to work together through their COGs in Connecticut more than they do today and potentially save towns time and money,” Gold said.

“In many places various federal plans for applications are done at a county level on behalf of all the municipalities in the county. Here, because, there’s no county government to do things on behalf of cities and towns, everything has to be done on the town level.”

As an example, Gold pointed to the federal Community Rating System, which gives flood insurance breaks to municipalities that submit applications detailing steps they’ve taken to reduce their risk of flood damage.

Not all towns submit the proper paperwork because it may not be worthwhile for them to do it as a town, but if the COG could submit paperwork on behalf of all the towns, more would stand to benefit, he said.

On a separate but related issue, Gold said that the U.S. Census Bureau is also considering a special tabulation on the 2020 census that would allow for the demographic data to be split up along COG borders rather than county borders.
"That way we would have demographic and census data for our COGs, which would be more useful for a number of different services and projects than would the historical county government lines," Gold said, "because there are no services provided on a county level."

As for the federal recognition as county governments, Gold said that the plan would be to test out the program over the next 10 years, with the idea that the 2030 census would be conducted along the COG borders rather than those of the counties.

"Everyone has approached this with a slow deliberate pace to make sure we're not going to find out that we messed something up for some program somewhere," Gold said.

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Tea Kettle Takes Top Honors at 24th Annual Old Saybrook Chili Fest
OLD SAYBROOK — More than 1,500 people filled Old Saybrook’s Main Street

Atlas Outdoor Fence Begins Site Work in Old Saybrook
Adjacent to Pasta Vita, Michael Picard – the owner of Atlas Outdoor

Art Emporium Moves, Esty’s Closes with Purchase of Main Street Location in Old Saybrook
OLD SAYBROOK — The Art Emporium of Old Saybrook has moved and

Old Saybrook Moves to Allow Lighted Playing Field, Studies Installation at High School
OLD SAYBROOK — Illuminated playing fields are no longer prohibited in Old

After Study Recommends Sewering into Connecticut River, 840 Parcels Pose Quandary for Old Saybrook
OLD SAYBROOK — According to the Connecticut Department of Energy and Environmental
Acceptable Materials

**Household:**
- Cleaners
- Mothballs
- Photo chemicals
- Full/partially-full aerosols
- Arts & crafts supplies
- Batteries: button or recyclable
- Mercury Thermometers
- Fluorescent light bulbs

**Garage:**
- Hand-held propane torch cylinders
- Old chemistry kits
- Transmission fluid
- Gasoline, kerosene
- Waxes and polishes
- Brake fluid
- Rust preventatives

**Workshop:**
- Wood preservatives
- Wood strippers
- Oil-based paint
- Latex paint
- Lead-based paint
- Paint thinner
- Degreasers
- Solvents
- Sealants

**Yard/Garden:**
- Weed killer
- Insect sprays
- Rodent poison
- Muriatic acid/pool chemicals

Identification required

No fee to Participate

Unacceptable Materials

- Explosives, fireworks, ammunition – State Police, local marinas
- BBQ Propane tanks – Deep River RentAll
- Fire extinguishers: Shoreline Fire
  Extinguishers, Old Saybrook
- Empty aerosol cans – recycling
- Drugs – call Police for details.
- Bottled Gas – Airgas, Waterford

Directions to Household Hazardous Waste Facility
11 Dump Road, Essex, CT

**From Rte. 9 North:**
Exit 4 – Straight off exit ramp, cross over RR tracks. Drive to the top of the hill. HHW facility is on the left (past CRR/MIRA & Transfer Station)

**From Rte. 9 South:**
Exit 4 – Go left off exit ramp, turn right at light, cross over RR tracks ......HHW on the left.

RiverCOG
Lower Connecticut River Valley Council of Governments

**HOUSEHOLD HAZARDOUS WASTE Collections and PAPER SHREDDING Events 2020**

Selected

April through October

For information: www.rivercog.org
info@rivercog.org
860-581-8554
### 2020 Events for the 10 towns of:
Chester, Clinton, Deep River, Essex, Haddam, Killingworth, Lyme, Old Lyme, Old Saybrook, and Westbrook

#### Household Hazardous Waste
Selected Saturdays
9 a.m. - 1 p.m.

<table>
<thead>
<tr>
<th>Essex HHW Facility</th>
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<tbody>
<tr>
<td>Rte. 9, Exit 4, 11 Dump Road, Essex</td>
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<table>
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<tr>
<th>May 30th</th>
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<table>
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<th>June 20th</th>
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<th>July 11th</th>
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<th>Aug 8th</th>
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<th>Sept 19th</th>
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<th>Oct 31st</th>
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### 2020 Events for the 16 towns of:
Chester, Clinton, Cromwell, Deep River, Durham, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland and Westbrook

#### Household Hazardous Waste
Selected Saturdays
9 a.m. - 1 p.m.

<table>
<thead>
<tr>
<th>Clinton Public Works Garage</th>
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<tbody>
<tr>
<td>117 Nod Road, Clinton</td>
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<td>March 28th</td>
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<tr>
<th>Colchester-East Hampton Water Pollution Control Facility</th>
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<tr>
<td>20 Gildersleeve Drive, East Hampton</td>
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<td>May 9th</td>
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<tr>
<th>Woodside Intermediate School</th>
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<td>30 Woodside Drive, Cromwell</td>
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<td>July 25th</td>
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<tr>
<th>Middlesex Community College</th>
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<tr>
<td>100 Training Hill Road, Middletown</td>
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<td>October 3rd</td>
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#### Paper Shredding
Selected Saturdays
9 a.m. - 12 p.m.

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<tr>
<th>Essex HHW Facility</th>
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<tr>
<td>Rte. 9, Exit 4, 11 Dump Road, Essex</td>
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<th>June 27th</th>
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<th>Sept 12th</th>
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<table>
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<tr>
<th>Colchester-East Hampton Water Pollution Control Facility</th>
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<tr>
<td>20 Gildersleeve Drive, East Hampton</td>
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<td>June 13th</td>
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<tr>
<th>Middlefield Community Center</th>
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<tr>
<td>405 Main Street, Middlefield</td>
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<td>Aug 15th</td>
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### ADDITIONAL RECYCLING INFORMATION !!!

#### CONSUMER ELECTRONICS & MATTRESSES

These items can now be brought to each town's transfer station or landfill, at no cost; materials will be recycled.

#### LATEX AND OIL BASE PAINTS
Unwanted leftover latex or oil base paints can be brought to participating retail stores, participating transfer stations or household hazardous waste collections. Go to paintcare.org for additional information.

#### Commercial HHW

Commercial hazardous waste accepted by appointment only.

(Contact River COG for information.)

#### Paper Shredding Note:
LIMIT 5 bags or boxes
Approx. 9” h. x 18”w. x 12”d.

No junk mail, magazines, books, cards, envelopes, metal ring-binders, etc. will be accepted at paper shredding events.