MINUTES
BOARD OF POLICE COMMISSIONERS
February 10, 2020

PRESENT: Chairman Peter Niles, Commissioners Rob Derry and Dom Morelli

Absent: Commissioners Ed Tessman and Lynn Hidek

Also present: Chief DeMaio, Captain Joseph Flynn and Captain Scott Jakober

The meeting was called to order at 6:00 p.m.

All stood to recite the Pledge of Allegiance

Commission Awareness:
- Introduced and welcomed Dennis Donovan, the Town Council liaison to the Board of Police Commissioners

Comments from the Public: None

Correspondence:
- Thank you to Sgt Sepega from J. Hansen
- Good job to Ofc Gorski from Capt Flynn
- Good job to Ofc Smith from D. Howell
- Thank you to Chief DeMaio from K. Edwards
- Excellence in Risk Management Awards
- Thank you to Ofc Massey from A. Rogers

Minutes of January 13, 2020 meeting:
- A motion was made by R. Derry, seconded by D. Morelli to approve the minutes of the January 13, 2020 meeting as submitted. The motion carried unanimously.

Chief’s Report:
Review of line items:
Police Department:
- The Police budget is in line with the projections

Communications:
- The overtime is near expended due to the following:
  - Line was not properly budgeted in the 2019 budget process
  - One dispatcher is out on sick leave and there are part time shifts still available
  - One-part time dispatcher is ready for the second chair
  - The other part time dispatcher will be ready soon

MACO:
- The MACO budget was awarded $1,000 from a court case
  - The professional services line item shows a positive balance

State of the Department:
- The retirement dinner for Sgt Dunn was successful with approximately 146 guests attending

Fiduciary:
- The department received the Excellence in Risk Management Award for reducing exposure to risk and claims and a check for $2,500
Personnel:
- South Central Criminal Justice Administration is conducting the written examinations held on January 30th
  - All ten candidates passed the written exam and will continue to the assessment center
- SCCJA is conducting the assessment center February 10th and 11th
- The Board of Police Commissioners will conduct their interviews on Thursday, February 27, 2020 beginning at 5 p.m.
  - The top three scores will be interviewed for the Sergeant position
  - The top three scores will be interviewed for the Corporal position (if necessary)
- The hiring process for the open patrol officer position has begun
  - Received 1 lateral candidate
  - SCCJA is conducting the testing for patrol officers and the cut-off date is February 17th
  - The department has requested a seat at the Police Academy for June 2020

Budget:
- Chief DeMaio is working with Town Manager K. Kilduff

Contracts and Vendors:
- K. Kilduff, Madison Chief J. Drumm, town attorney and Chief DeMaio will work with Crown Castle to settle the contract issue

Captain Flynn’s Report:
- December and January have been busy – 46 in custody arrests
- Distributed Investigative Section Report and Training Activity Report
- Officers are doing a good job
  - Warrants are being written for a number of outstanding cases
  - Officers are looking beyond the initial contact and connecting suspects to crimes along the shoreline

Captain Jakober’s Report:
- Reported on the reduction in Use of Force incidents (from 9 to 5), Taser deployment (from 4 to 2) and Pursuits (from 7 to 4) from 2018 to 2019
  - Use of Force incidents were mainly non-complaint handcuffing
  - Taser deployment includes strictly using the laser with no probe deployment
  - The Use of Force policy is being revised and updated

Old Business: None

New Business:
- SCCJA is conducting the entry level process
- Distributed the Peer Support Team brochure
  - Peers are trained to provide emotional assistance to all officers/employees
  - Ofc Corbin and Ofc Lombardo have been trained and are added to the Peer Support Team

General Department Discussion:
- R. Derry reported the administration is doing a good job and that morale is at an all-time high
- D. Morelli reported that Ofc Mangs should be the face of the department as he is courteous and respectful
- D. Morelli reported that Chief DeMaio responded to his questions promptly
- There was a discussion of overtime
  - D. Morelli questioned the amount one officer made
  - Chief DeMaio explained how overtime is assigned to the officers
- D. Morelli asked that the Chairman reconsider giving the Commissioners back their badge

Executive Session:
- A motion was made by R. Derry, seconded by D. Morelli to move into Executive Session at 6:40 p.m. with invited guests Chief DeMaio and Administrative Assistant W. McDermott. The motion carried unanimously.
- They came out of Executive Session at 6:55 p.m.
- A motion was made by R. Derry, seconded by D. Morelli to approve Chief DeMaio’s contract as approved by the Town Council and presented tonight. Discussion followed.
- The motion was voted on with an outcome of 2 in favor and 1 opposed (D. Morelli). The motion carried.

The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Wendy McDermott
Administrative Assistant
STATE of the DEPARTMENT: Jan. 2020 – Feb. 2020

OPERATIONS

1. Social Media / Outreach:
   • 4,206 followers on CPD’s Facebook page. Post reach for Jan 7th – Feb 2nd was 22.3 K.
   • Shoreline Diaper Drive currently underway (7 Departments).

2. K9 Program:
   • 56 K followers on K9 Sonny’s Instagram Page.

3. Fiduciary:
   • $2,500.00 Award from CIRMA Risk Management Award.
   • $200.00 donated from private donors to K9 Program.

4. Personnel:
   • One employee currently out. One underwent medical procedure (executive Session).
   • Promotional Examinations being conducted by SCCJA. Assessment Centers 02/10-02/11.
   • Deadline for application of Entry Level/Lateral Entry position 02/15/2020 (PoliceApp.com).
   • DeMaio’s contract expired as of 06/30/2019 (executive session).

5. Budget:
   • FFY 2020/2021 Budget Requests were submitted to Town Manager and Finance Director
     i. Police Budget: overall increase – 2.4 %: 19/20 to 20/21.
     ii. Comms Budget: overall increase – 8 %: 19/20 to 20/21.
     iii. MACO Budget: overall increase – 3.4 %: 19/20 to 20/21.
   • Presented to Capital Budget Request to CEC on 01/21/2020 at 1730 hours.

6. Investigations:
   • January- 16 open cases under investigation. fourteen cases cleared, ten by arrest or warrant application.

7. Marine Patrol:
   • Vessel will remain in water so long as weather remains mild. Recreational shell fishing beds now open through April.
ADMINISTRATIVE SERVICES

8. Contracts & Vendors:
   • Working on contract issue with Crown Castle (Ridge Road Tower).
   • Communications Union Contract expires 06/30/2020.
   • Police Union Contract expires 06/30/2020.

9. Software and Technology:
   • Electronic submission of pre-arrest paperwork to GA 9 has begun. To date all transmissions have been error-free. Expected official start of program in late February 2020 (1st in State).
   • Pseudo Server being installed at CPD for testing.

10. General Order Updates, Revisions and Drafts:
    • N/A

11. Training:
    • 246 training hours to 15 Employees: Jan.13th 2020 – February 10th 2020 (see attached).
    • Officer Caruso completed Advanced Accident Reconstruction Training.

12. Community Outreach and Charities during the months of November & December:
    • Dunn Retirement Party – Numerous Department members.
    • Police Youth Group Meeting (2) – Mangs, Corbin, Torino.
    • POSTC Graduation (366th Session) – DeMaio.
    • CIRMA Annual Meeting and Awards – DeMaio, Jakober, Flynn & Kilduff.
    • DARE Classes – Mangs, Corbin, Harkins & Recchia.
    • Shoreline Diaper Drive Kick-off – DeMaio, Jakober.
    • School Crisis Advisory Board (SCAB) Meeting – Mangs.
    • APB in the CRV – DeMaio, Clados.
    • Meeting with Chamber of Commerce and EOC – DeMaio.
    • Meeting with Social Services and State of Connecticut for audit – DeMaio.
    • Dinner with Cub Scouts – Sepega, Corbin, Caruso, Massey.
    • CVFD Annual Meeting – DeMaio.
    • FHF Board Meeting – DeMaio, Hidek.
    • CISS Implementation Meeting (2) – DeMaio, Flynn, DePietro, Varone, Jakober, Capece.

13. Upcoming Events:
    • Award and Promotion Ceremony – March 5th 1800-2030 hours @ Town Hall.
    • FHF Food Drive – March 28th & 29th 1000-1400 hours @ Stop & Shop.