1. **Call Meeting to Order** Chair Matthew Kennedy called the meeting to order at 7:01 PM. Present: Kennedy, Vice-Chair Laura Peterson, Al Walker, Grant Kokernak, Jason Feeney, Absent: Joe Campano

2. **Pledge of Allegiance** All stood for the Pledge of Allegiance

3. **Recognition of Guests:** Aurora Thompson

4. **Approval of Minutes** January 14, 2020, J. Feeney made a motion, seconded by G. Kokernak. The motion was unanimously approved.

5. **Correspondence**
   - ZBA 20-000: 56 Shore Road
     - WPCC discussed the ZBA application for this site and voiced concern that a new residential construction was under consideration in a WPCC Area of Concern, where previously there had only been a 2-car garage.

6. **Invoices**
   - None

7. **Old/New Business**
   a. Lagoon Closure Update – M. Kennedy has been in contact with CDMSmith regarding final documents required to complete the Lagoon Closure Report. CDMSmith and forward the Lagoon Closure Report to the to the State DEEP.
   b. Facilities Plan
      i. Testing – Ongoing, nothing to report at this time. LP will reach out to K. Wagner of CDMSmith for progress billing.
      ii. Cepa Update – Nothing to report at this time
   c. Budgets
Operating Budget: Matt Kennedy has been presenting the WPCC 20/21 Operating budget at each of the ongoing Budget Meetings and Workshops. A revised, up to date budget was discussed.

Capital Expenditures Budget: The 20/21 CEC Budget was discussed briefly, and will be presented to the Town Council by CEC as part of the CEC package on Feb 25th.

J. Feeney left the meeting at 8:20pm

8. Chairman's Comments –
   • M. Kennedy presented an update on WPCC activities at the Annual Joint Meeting of Boards and Commissions on January 27, 2020.

   • A discussion ensued about best utilization of the Pump Out Boat for the 2020 boating season, and how to continue to encourage boat owners to use the free service. This will be an ongoing discussion.

9. Adjournment G. Kokernak made a motion to adjourn. A. Walker seconded. The motion was unanimously approved and the meeting was adjourned at 9:12pm.

Respectfully submitted,

Laura Peterson