1. **Call Meeting to Order** Chair Matthew Kennedy called the meeting to order at 7:01 PM. Present: Kennedy, Vice-Chair Laura Peterson, Al Walker, Grant Kokernak Jason Feeney, Joe Campano, newly appointed member of WPCC (Non-voting, having not yet been sworn in)

2. **Pledge of Allegiance** All stood for the Pledge of Allegiance

3. **Recognition of Guests:** Hal Dolan – Former WPCC Chair; Aurora Thompson; and Kristie Wagner of CDMSmith

4. **Approval of Minutes** December 10, 2019, G. Kokernak made a motion, seconded by A.Walker. The motion was unanimously approved.

   - A. Walker made a motion to add Agenda item 7c “Budgets”. J. Feeney Seconded. Motion was unanimously approved.

5. **Correspondence**

   - ZBA 19-013: 7 Uncas Road/ No comments at this time
   - Cedar Island Marina supplied the Pump Out Boat 2019 Season Pump Out Summary (5/11/19-11/3/19). Pump outs were up 3,962 gallons over the 2018 boating season.
   - The commission discussed an email correspondence from Dave Barris of ECL Environmental Labs proposing possible fixes to the Indian River Complex well.

6. **Invoices**

   - ECL Invoices: A. Walker made a motion to approve, J. Feeney seconded, the motion was unanimously approved for the following invoices as listed:
     - #58899 $197.50
     - #59093 $3,232.60
     - #59095 $197.50
     - $59096 $290.00
7. **Old/New Business**
   
a. **Lagoon Closure Update** – M. Kennedy with the help of Pete Neff, Interim Town Manager, finalized the lagoon closure plan and forwarded it to CDMSmith for completion and submittal to the State DEEP.
   
b. **Facilities Plan**
   
   i. **Testing** – Wade Thomas of Nathan Jacobson Associates continues well monitoring at the Downtown Center wells. Testing continues throughout the spring and final analysis should be complete by early summer.
   
   ii. **Cepa Update** – Nothing to report at this time
   
   Kristie Wagner spent time reviewing the Facilities Plan based on the 1997 State of Connecticut Consent Order with the Commission and answered questions to help get the newest members of the group acclimated with the Plan and work of the WPCC.
   
c. **Budgets**
   
   i. **Operating Budget**: The 20/21 Operating Budget was submitted before the holidays to the Town Manager’s Office. M. Kennedy, L. Peterson and K. Wagner met with the Town Manager prior to the Commission meeting to review the budget. Public meetings will be ongoing through the winter. The Commission reviewed the budget.
   
   ii. **Capital Expenditures Budget**: The 20/21 CEC Budget was submitted prior to the holidays to the Town Manager’s Office. M. Kennedy, L. Peterson and K. Wagner presented met the Capital Expenditure Committee earlier in the evening to review and answer questions about the ongoing capital projects. The Commission reviewed the WPCC CEC Budget.

8. **Chairman’s Comments** – M. Kennedy welcomed Joe Campano to the Commission and is excited to be working with him. M. Kennedy also took a moment to mention the passing of former Commission member Carl Neri. Carl was a great supporter of the work of the Commission and will be missed.

9. **Adjournment** A. Walker made a motion to adjourn. G. Kokernak seconded. The motion was unanimously approved and the meeting was adjourned at 9:03pm.

Respectfully submitted,

Laura Peterson