Chief Manware called the meeting of the Clinton Volunteer Fire Department to order at 7:30 p.m.

All stood for the Pledge of Allegiance

Minutes from December 2, 2019:
- A motion was made and seconded to approve the minutes of December 2, 2019 as submitted. The motion carried unanimously.

Treasurer’s Report:
- A motion was made and seconded to accept the Treasurer’s report as read. The motion carried unanimously.

Correspondence:
- No correspondence was presented

Report of Chiefs:
Chief:
- There was a good turnout of firefighters at the Essex fire and it was a good stop
- Statistics were not reported on
- Reported on the rolling order proposal
  o Includes accountability worksheet
  o Information for RIT
- Per Chief Bauer, Clinton is assigned to respond to the entire district of Killingworth for first alarm calls
- A full audit is being done to update driver qualifications

Deputy Chief Administration:
- 4 updated policies will be posted for review

Deputy Chief:
- Harbor News will be publishing an article concerning possible renovations to the Fire Department Headquarters
  o A committee comprised of C. Walter, P. Neff, M. Shove and the Fire Department’s original building committee members will come together to review the department’s wants and needs, what is right for the town’s interests, cost estimates and to receive input from the Fire Department membership
- The Town Manager has authorized the department to begin negotiations for the acquisition of the previous lagoon property on Knollwood Drive

Deputy Chief EMS:
- In December the department responded to:
  o 163 calls
  o 114 EMS calls
  o 35 Fire calls
  o 10 Rescues
  - The department received mutual aid 6 times (only 1 time was for a first line ambulance)
  - The department gave mutual aid 9 times
- Reviewed the increases to the ambulance block rates for 2020
  o Payroll will be biweekly
  o There will a pay differential for the midnight to 6 a.m. shift
Assistant Chief:
- Props were built in the Sweetwater Farm barn this past Saturday
  - Good drills are being planned
  - Drills are scheduled for Monday January 13th, Sunday January 19th, Monday January 27th
  - If you cannot make the Sunday or Monday drills, J. and M. Strong and C. Hill are organizing drills for the juniors and probationary members that are open to all members

Report of Line Officers:
Captain Headquarters:
- Saturday January 11th there is an Aggressive Command Supports Aggressive Firefighting class at the Derby High School from 8 am to 4 pm
  - Anyone interested contact M. Perez by January 7th

Captain Glenwood:
- Just a small group of members are attending drills
  - Everyone needs to train and the officers are putting on good drills

Captain Marine:
- The boat is in the water for the remainder of duck hunting
  - The weather has been good so there are numerous duck hunters out there
  - Survival suits will be worn when the boat goes out

Captain EMS:
- There will be combined EMS/Fire drill on Monday, January 13th at 6:30 p.m.
- There will be NO EMS drill on Wednesday, January 15th
- A drill is scheduled for Wednesday, January 22 at 7 p.m. at headquarters

Lt Company 1:
- The trucks will be used at the Sweetwater Farm drills so make sure of the following:
  - Make sure all equipment is replaced on the trucks when used
  - Make sure all air packs are filled
- Notify officers of any damage to the apparatus

Lt Company 2:
- Repairs were made to Engine 4

Lt Rescue:
- Don’t top off the Rescue when refueling
- Turn the radio down when the Rescue is returned to the station

946 - Lt EMS: No report

947 – Lt EMS:
- When driving personal vehicles to a call, make sure you don’t park where the ambulance will need to stage
  - Also don’t block the ambulance in

948 - Lt EMS: No report
Report of Divisions/ Appointed Positions:
Communications Coordinator: No report

Engineer:
- Notify an officer of any problems with the apparatus; don’t just write it on the whiteboard

Quartermaster: No report

Junior Company: No report

Fire Police:
- There will be a drill Wednesday, January 8, 2020

Auxiliary: No report

Committee Reports:
Membership: No report
Finance: No report
Ways and Means:
- Bingo will be held on January 18th, help will be needed for the floor and food
  - Let J. Lewellyn know the type of food that should be served that night

House: No report

Social:
- The banquet invitations went out

Sick and Welfare:
- Bob and Sandy Voss thanked the members for their help and support

By-Laws: No report

Nominating Committee: No action taken

Old Business: None

New Business: None

Good of the Department: None

The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Wendy McDermott
Clerk