



Board of Education Special Meeting

January 07, 2019 7:30 PM

Board Meeting Room
Administrative Offices
137-B Glenwood Road
Clinton, CT 06413

Attendance Taken at 7:30 PM:

Present Board Members:

Erica Gelven
Sandra Luke
Omar Francis
Kimberly Russo
Catherine Staunton

Absent Board Members:

Lois Ruggiero
Michael Hornyak

1. Opening Exercises

1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Manager Carolyn Dickey, and student representatives Kayla Pellegrini and Daniel Radka.

1.B. Pledge of Allegiance

Discussion:

All stood for the pledge.

2. Public participation/recognition

Discussion:

None.

3. Minutes - Approval - December 3, 2018

Motion Passed: To approve the minutes of the regular meeting of December 3, 2018, passed with a motion by Sandra Luke and a second by Kimberly Russo.

4 Yeas - 0 Nays - 1 Abstained.

Erica Gelven	Yes
Sandra Luke	Yes
Omar Francis	Abstain
Michael Hornyak	Absent
Lois Ruggiero	Absent
Kimberly Russo	Yes
Catherine Staunton	Yes

4. Communications

Discussion:

E. Gelven took the opportunity to welcome and introduce the Board's newest member, Omar Francis.

S. Luke relayed the status of the yearbook ad.

5. Report of Student Representatives

Discussion:

K. Pellegrini and D. Radka commented on a variety of happenings at all four schools. Three Kings Day was celebrated at Joel with the help of Morgan students. Friday, January 18th is a professional development/early dismissal day.

At Pierson, TAG students will attend a leadership conference on January 11th. A STEAM night will be held on January 17th. At Eliot, the Invention Convention team is meeting. Eighth graders are headed into mid-terms, and the ski club's first trip was a success.

At Morgan, Change for Change is collecting money to assist Families in Need. The Husky Leadership class has developed a website bulletin board with helpful information on mid-terms for freshmen.

6. Administrative Reports

6.A. Administrators, Program Directors and Teachers

6.A.1. General Update

6.B. Assistant Superintendent's Report

6.B.1. QPR Training Update

Discussion:

Question, Persuade, Refer (QPR) training helps participants identify and support individuals who want to harm themselves. Morgan and Eliot teachers have been trained. Pierson and Joel teachers are scheduled for training in February and paraprofessionals will be trained in March and curriculum will be introduced to the students.

The program is funded by a grant from CT Networks of Care for School Systems in collaboration with Clinton Human Services. The assistant superintendent thanked David Melillo, Marie Pinette, Kelly Edwards, and Donielle Didiano for their assistance in making the training happen.

6.B.2. General Update

Discussion:

The second annual tech expo for staff members will be held on January 18th, a professional development day. Classes in a wide area of technology will be available. The program last year was available to Morgan and Eliot teachers but has expanded to include Joel and Pierson as well.

LAS Links testing, an assessment tool that helps measure and track development of English Language Learners (ELLs), will begin this month for about 85 students district-wide.

Six Morgan students were recognized by the Scholastic Arts and Alliance Awards for their photography submissions. Each year, over 350,000 works of art are entered into the contest.

On January 17th, at 6 p.m., Pierson will hold its second annual Science, Technology, Engineering, Arts, and Math (STEAM) Night.

Earlier in the day, surveys were sent to parents and teachers of Talented and Gifted (TAG) students.

6.C. Business Manager's Report

6.C.1. Bills Payable

6.C.2. Audit Update

Discussion:

The district has received a clean audit report. C. Dickey attributed the success to the establishment of process, getting systems up and running, and a strong collaborative relationship with the town. The report references the Teachers' Retirement Board, OPEB, and various pensions. The report is available on the Town of Clinton website. M. O'Donnell credited C. Dickey with the success.

6.C.3. General Update

Discussion:

Work continues on the current and next year's budgets, transportation, the closing of Pierson, and restated pension and 403(b) documents.

People's Bank and the Milliman accounting firm have been invited to a future Board meeting to review pension and 403(b) documentation.

7. Superintendent's Report

7.A. NESDEC Updated Enrollment Projection

Discussion:

The superintendent reviewed the updated enrollment projections from NESDEC with the Board. Main topics included the annual enrollment report, historical enrollment, and projected enrollment.

7.B. Budget Initial Analysis and Information

Discussion:

The Board heard a presentation by the Superintendent regarding the 2019-20 budget. Notable increases and decreases, staffing, class size, and new budget items were discussed.

On Thursday, January 10th at 5:30 p.m., the Board will hear budget presentations from several departments including Special Services, Maintenance, Central Office, and District. On Tuesday, January 15th, the Board will hear budget presentations from each of the schools, Athletics, and Technology.

The Superintendent asked the Board to review the Strategic Plan (where considerable work has been done to map district priorities and initiatives) to see how it aligns with the 2019-20 budget.

The Superintendent also provided key dates for the budget process, and discussed budget drivers (personnel, special services, health insurance, curriculum and accreditation), the capital budget, debt service budget, and projected state funding decline.

7.C. Review and Possible Approval of Agreement for Shared Technology Services with the Town of Clinton

Motion Passed: To approve the MOU Agreement for Shared Technology Services with the Town of Clinton as presented passed with a motion by Sandra Luke and a second by Kimberly Russo.

5 Yeas - 0 Nays.

Erica Gelven	Yes
Sandra Luke	Yes
Omar Francis	Yes
Michael Hornyak	Absent
Lois Ruggiero	Absent
Kimberly Russo	Yes
Catherine Staunton	Yes

7.D. General Update

Discussion:

The Pierson School transition timeline planning document will be shared on January 14th at 5:30 p.m. It will be shared with Pierson and Eliot staff. The Superintendent thanked M. Famiglietti for his efforts on the project.

The Instruction Subcommittee will meet on Monday at 5:30 p.m.

Work on the Morgan culvert bridge is anticipated to finish the end of February 2019

A NELMS visiting team was at Eliot on Monday related to the reaccreditation process for Spotlight School designation.

8. Reports of Board of Education Subcommittees and Special Committees

Discussion:

8.A. General Updates

9. Field Trip Update

Discussion:

The Board was made aware of a field trip by Eliot students to the Goodspeed Opera House in May 2019.

10. Personnel Items

10.A. Staff Appointments

10.B. Information

11. Second Reading and Possible Adoption of Policies

11.A. Policy 2200

Motion Passed: To adopt revised policy 2200 as presented passed with a motion by Kimberly Russo and a second by Sandra Luke.

5 Yeas - 0 Nays.

Erica Gelven	Yes
Sandra Luke	Yes
Omar Francis	Yes
Michael Hornyak	Absent
Lois Ruggiero	Absent
Kimberly Russo	Yes
Catherine Staunton	Yes

11.B. Policy 4300

Motion Passed: To adopt policy 4300 as presented passed with a motion by Sandra Luke and a second by Kimberly Russo.

5 Yeas - 0 Nays.

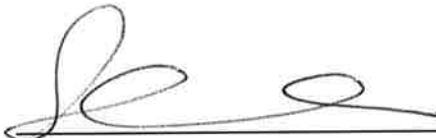
Erica Gelven	Yes
Sandra Luke	Yes
Omar Francis	Yes
Michael Hornyak	Absent
Lois Ruggiero	Absent
Kimberly Russo	Yes
Catherine Staunton	Yes

12. Adjournment

Motion Passed: To adjourn at 9:00 p.m. passed with a motion by Sandra Luke and a second by Kimberly Russo.

5 Yeas - 0 Nays.

Erica Gelven	Yes
Sandra Luke	Yes
Omar Francis	Yes
Michael Hornyak	Absent
Lois Ruggiero	Absent
Kimberly Russo	Yes
Catherine Staunton	Yes



Sandy Luke, Board Secretary



Allison Friday, Board Recorder

