Present: First Selectman Christine Goupil, Selectmen Jack Scherban, Carol Walter, Phillip Sengle and Tim Guerra

Goupil called the budget workshop to order at 6:00 pm.

Selectman
- Total budget request - $196,369
- $3,000 for Town Council Chairman and $9,000 total for the board was added to the budget
- The Town Manager’s salary from 11/19/19 through 6/30/20 was added to the budget
- The First Selectman’s salary from 7/1/19 through 11/19/19 was included in the budget

Finance
- Total budget request - $284,402

Elections & Meetings – June Hansen & Wendy McDermott
- Total budget request - $38,150
- Hansen requested an increase in salaries of $1,043 per registrar due to an increase in responsibilities and training
- Service contracts increased from $3,400 to $3,950
- increase in postage due to increase in postage rates
- Hansen requested additional funding for e-books at the election.

Town Clerk – Sharon Uricchio
- Total budget request - $148,048
- Software cost is contractual
- Revenue was discussed
- Part time office clerk was eliminated from the budget. A floater position within town hall will be used to cover lunch breaks
- Election costs increased by $1,000

Assessor – Donna Sempey
- Total budget request $188,656
- No increases in line items
- Discussion on audits. Goupil asked for a report showing how much was taken in as a results of the audits

Tax Collector – Melanie Yanus
- Total budget request - $163,466
- Increase in postage due to increase in postage rates
- All other line items are contractual
Probate – total budget $4,524

Inland Wetlands – total budget $71,639
  • Decrease in the salaries line item
  • Training line item was increased by $200

Zoning Board of Appeals – total budget request $2,800

Planning & Zoning – total budget request $145,534
  • $20,000 in legal was moved into general government
  • Training line item increased
  • $20,000 in other professional services was not funded for 2019/20

Building – Ed Smith
  • Total budget request - $121,068
  • Discussion on revenues

Human Services – David Melillo
  • Total budget request - $268,715
  • Reviewed current programs
  • The board asked for a report on revenues and for the backup sheet to be updated

The meeting adjourned at 7:20 PM.

Respectfully submitted,

Mary Schettino